

CLASSIFICATION: Administration**ADOPTED: 5/10/95****REVISED:****REVIEWED: 8/11/15****SUBJECT: Concepts and Roles in Administration****PAGE: 1 of 2**

The County Superintendent of Schools is responsible for administering numerous "arm of the state" duties required by state law. The County Superintendent of Schools also acts as the executive officer of the County Board of Education and administers the rules adopted by the County Board of Education under the powers and duties accorded to it by law.

The County Superintendent of Schools employs administrative and supervisory personnel to assist in the effective management of the San Diego County Office of Education. All divisions, sections, programs, and services make up a single administrative system, organized so that appropriate decision-making takes place in accordance with the County Superintendent of Schools' administrative regulations and procedures.

The success of the San Diego County Office administration depends upon the ability of individuals and groups to adapt to changing educational goals and the needs of local school districts, students, and the community and society as a whole.

The County Superintendent of Schools directs that San Diego County Office of Education management and staff shall work cooperatively to:

- Assist local school districts by providing comprehensive, needed services.
- Ensure the best and most effective learning program for the county by providing professional leadership, advice, counsel, and staff development to school districts.
- Provide guidance in all areas of school management that enhances the quality of education and supports the exploration of promising practices.
- Implement and support direct services to students that are efficient and effective and that demonstrate a total commitment to the rights and dignity of all people.

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- Develop a coordination system for addressing and implementing state mandated programs and services among local districts, county offices, and other concerned agencies.
- Assure that the statutory mandates for County Boards of Education and County Superintendents are met.
- Establish an administrative framework of direct responsibility that contributes to the accomplishment of the goals of the San Diego County Office of Education.
- Manage the day-to-day operations of the San Diego County Office's various departments, units, programs, and projects effectively and efficiently.
- Ensure the efficient and economical operation of the San Diego County Office through ongoing evaluation of programs, services, policies, procedures, and personnel.

As the San Diego County Office's chief administrator, the County Superintendent of Schools may initiate and conduct any program or activity and otherwise act in any manner that is not in conflict with, inconsistent with, or preempted by law and that is not in conflict with the purposes for which county offices were established.

Board Policy: 2000

Legal Reference:

Education Code

1000 et seq., 1240 et seq., 35160, 35160.1

County Charter Article IV et seq., Article VI et seq.

Constitution of the State of California

Article IX, Section 3.1(b)

88 Ops. Cal. Atty. Gen. 901 (1989)

RES 95-00366 County Counsel Opinion (March 31, 1995)