

CLASSIFICATION: Administration

ADOPTED: 1/5/79

REVISED: 5/10/95

SUBJECT: Copyright Applications

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A request for application of copyright registration of materials developed at the San Diego County Office of Education shall be submitted through the division assistant superintendent. The application shall have approval of the County Board of Education. The application process shall be responsibility of the appropriate media department and the application shall list the County Board of Education as the "Claimant."

The copyright notice may be placed on materials developed at the San Diego County Office of Education with the approval of the County Superintendent of Schools or his/her designee. The materials are subject to copyright protection; however, an infringement suit cannot be filed unless the application for copyright registration has been submitted to the granting agency.

Derivation: Administrative Regulation No. 8312.2 Renumbered, Renamed, and Amended 5/10/95.

**Legal Reference: Education Code
1044, 1045**