

**CLASSIFICATION: Business and Noninstructional  
Operations**

**ADOPTED: 9/25/79**

**REVISED: 9/13/95**

**SUBJECT: Facilities, Modifications of**

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Requests for facility remodeling or modifications shall be approved by the requesting program's division assistant superintendent and submitted to the Manager of Maintenance and Operations. The Manager of Maintenance and Operations shall determine a cost estimate and shall submit the request and the cost estimate to the Assistant Superintendent, Business Services Division, for approval. Any nonroutine or major requests shall be reviewed with the County Superintendent of Schools by the Assistant Superintendent, Business Services Division.