

**CLASSIFICATION:** Business and Noninstructional  
Operations**ADOPTED:** 9/13/95**REVISED:** 9/8/21**SUBJECT:** Possession, Consumption, and Sale of  
Alcoholic Beverages at Outdoor School  
Sites Used as Retreat Facilities**PAGE:** 1 of 2

Outdoor Education facilities owned by the County Board of Education and operated by the county superintendent of schools may be used as retreat facilities, when not in use for Outdoor Education, in accordance with a duly executed contractual agreement.

The executive director, Outdoor Education department, is responsible for ensuring that an *Outdoor Education Program Permit for Use and Occupancy of Premises and Facilities (Use Permit)* has been signed by the authorized representative of the permitted group or individual (Permittee) and is on file with the county superintendent of schools prior to use of the facilities. The Permittee's signature on the *Use Permit* shall constitute acceptance of the terms and conditions under which the facilities are to be used.

State law specifies conditions under which alcoholic beverages may be lawfully possessed, consumed, or sold at overnight retreat facilities operated by the county superintendent of schools. As defined in the California Business and Professions Code, section 23004, "Alcoholic beverages" includes alcohol, spirits, liquor, wine, beer, and every liquid or solid containing alcohol, spirits, wine, or beer, and which contains one-half of one percent or more of alcohol by volume and which is fit for beverage purposes either alone or when diluted, mixed, or combined with other substances.

The executive director, Outdoor Education department, shall establish and maintain procedures that ensure that all Permittees understand and agree to the conditions under which alcoholic beverages may be possessed, consumed, or sold at outdoor school sites as follows:

1. Students participating in any SDCOE-operated program shall not be present on the grounds at the time of the event or anytime thereof.
2. Alcoholic beverages shall be possessed, consumed, or sold pursuant to a license, permit, or authorization issued to the Permittee under the Alcoholic Beverage Control Act.
3. The Permittee shall provide proof of the required insurance coverage, including liquor liability insurance, as specified in the *Use Permit*.

In accordance with Board Policy and Administrative Regulation 4001, Drug- and

**CLASSIFICATION: Business and Noninstructional  
Operations****ADOPTED: 9/13/95****REVISED: 9/8/21****SUBJECT: Possession, Consumption, and Sale of  
Alcoholic Beverages at Outdoor School  
Sites Used as Retreat Facilities****PAGE: 2 of 2**

---

Alcohol- Free Workplace, and state and federal law, employees of the county superintendent of schools, while employed on the job, are prohibited from the unlawful manufacture, distribution, dispensation, possession, or use of alcohol in any workplace or facility operated by the county superintendent of schools. This prohibition applies to employees, while employed on the job, at outdoor school sites during events at which alcoholic beverages are possessed, consumed, or sold. Violators shall be subject to disciplinary action up to and including dismissal.

**Derivation: Adopted 3/31/11. Technical Revision 10/27/15. Amended 9/8/21.**

**Administrative Regulation: 4001  
Board Policy: 3513.4, 4001**

**Legal Reference: Business and Professions Code  
23000 - 25762 *Alcoholic Beverage Control Act*  
Education Code  
8760 et seq.  
Health and Safety Code  
18897 - 18897.7**