

CLASSIFICATION: Community Relations**ADOPTED: 9/26/73****REVISED: 8/11/21****SUBJECT: Organization and Reorganization of
School Districts****PAGE: 1 of 2**

Through the county superintendent of schools, the assistant superintendent, Business Services, and Legal Services department shall provide the support and services to the County Committee on School District Organization (County Committee) to meet the County Committee's legal requirements and to respond to community requests for information. In order to assure that appropriate and legal procedures are observed, the following guidelines are established.

1. All communications addressed to the County Board of Education acting as the County Committee shall be presented through the county superintendent of schools serving as the Secretary to the County Committee.
2. Petitions for school district reorganization, such as unification or transfer of territory, shall be submitted through the Legal Services department for verification of sufficiency prior to the petition's transmittal to the County Committee in accordance with law.
3. All community requests for information on school district reorganization shall be referred to the management staff, Legal Services department, for response and the Assistant Superintendent, Business Services, shall be kept apprised of all activity.
4. Progress reports on reorganization activity shall be provided to the county superintendent of schools on a regular basis through the Assistant Superintendent, Business Services.

PAYMENT OF FILING FEES

A unified or elementary school district or community college district that will receive territory in an approved action to reorganize the district shall pay any filing fee required by law. The affected district will submit a warrant in payment of fees at the time a resolution is prepared for completion of the reorganization by the County Board of Supervisors. The Legal Services department will notify the district about the payee and the amount(s) required for each specific reorganization.

