

**CLASSIFICATION: Business and Noninstructional  
Operations****ADOPTED: 9/13/95  
REVISED: 12/9/15  
REVIEWED: 12/9/15****SUBJECT: Concepts and Roles****PAGE: 1 of 2**

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The County Board of Education recognizes the business and noninstructional operations as functions that are essential to accomplishing the goals of the San Diego County Office of Education. Business and noninstructional operations support the facilities, property, grounds, schools, and programs operated by the County Superintendent of Schools and provide mandated services to meet the legal responsibilities of the County Board of Education, County Superintendent of Schools, and school and community college districts.

The County Board of Education believes that adequate funding and careful money management provide foundational support for the San Diego County Office of Education. It is the intent of the County Board of Education to make that support as effective as possible. The County Superintendent of Schools shall inform the County Board of Education about financial operations of the San Diego County Office of Education to enable the County Board of Education to fully discharge its legal responsibilities with regard to sound fiscal practices.

The County Board of Education will work with the County Superintendent of Schools to:

1. Ensure the efficient and effective use of all available financial resources to meet the legal responsibilities of the County Board of Education and the County Superintendent of Schools.
2. Guide the prudent expenditure of revenues of the County School Service Fund to derive the greatest possible educational return for schools and programs of the County Superintendent of Schools and the county school districts.
3. Encourage advance planning through sound budget procedures, interim reports, audit procedures, fiscal management, and internal controls.
4. Support regionalized services to provide economies of scale through such programs as information management systems, technology resources, consortia, and partnerships.
5. Advocate for and secure the additional sources of revenue that will ensure adequate long-term support for quality programs and services.

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**PAGE: 2 of 2**

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6. Maintain a sufficient level of per student expenditures, within fiscal constraints, to provide high-quality support to all students in San Diego County.
7. Maintain a healthy environment in support of the educational program, with high standards of safety in the operation and maintenance of facilities, equipment, and services.