

**CLASSIFICATION:** Business and Noninstructional  
Operations

**ADOPTED:** 1/17/62

**REVISED:** 9/13/95

**SUBJECT:** Budget

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The County Board of Education shall adopt an annual County School Service Fund Budget for operation of the San Diego County Office of Education in accordance with the Education Code and regulations, criteria, and standards of the California Department of Education. The adopted budget shall:

1. Meet all legal requirements.
2. Provide for the performance of statutory requirements related to the official responsibilities of the County Superintendent of Schools and the San Diego County Office of Education.
3. Support the mission and goals of the San Diego County Office of Education.
4. Maintain a prudent level of general reserves at least equal to the minimum state standard for economic uncertainties.
5. Allow the San Diego County Office of Education to meet its financial obligations during the fiscal year and two subsequent fiscal years.
6. Be consistent with a financial plan that will enable the San Diego County Office of Education to satisfy its multi-year commitments.
7. Permit adequate public participation with required disclosures and public hearing.

The County Superintendent of Schools shall develop the budget in accordance with the state single budget adoption process, and shall provide ample opportunity for County Board of Education discussion and review of the budget during the development process.

**Administrative Regulation No.:** 3100

**Derivation:** Former Board Policy No. 3410, Adopted 1/17/62. Renamed, Amended, and Renumbered 3100, 9/13/95.

**Legal Reference:** Education Code  
1240(c), 1042(b), 1620 et seq., 14050 et seq., 33127, 33129  
California Code of Regulations, Title 5  
17340 et seq.