

**CLASSIFICATION: Business and Noninstructional
Operations****ADOPTED: 4/23/86****REVISED: 6/13/12****SUBJECT: Donations, Acceptance of****PAGE: 1 of 2**

The County Board of Education authorizes the County Superintendent of Schools to accept any donation of money or personal property of less than two thousand five hundred dollars (\$2,500) made to the County Superintendent of Schools. A donation of two thousand five hundred dollars (\$2,500) or more or a donation requiring the establishment of a trust fund must be accepted by the County Board of Education.

All donations shall be subject to such conditions as the County Board of Education may prescribe, including but not limited to the following:

1. Donations shall be accepted only for uses that fall within the mission, goals, and objectives of the County Board of Education and the San Diego County Office of Education and the laws of the State of California.

Before accepting any donation, the Board shall ensure that its acceptance does not promote the use of or imply the endorsement of violence, illegal drugs, tobacco, or alcohol. Donations from the following sources shall not be accepted:

- A. The tobacco industry or entities that receive educational materials or funding from the tobacco industry for the purpose of educating youth.
 - B. Any business or organization primarily engaged in the manufacture, distribution, or wholesale or retail sale of alcoholic beverages.
2. The County Board of Education authorizes the necessary budget adjustment so that the funds can be used for the purpose proposed, if any is specified.
 3. Only donations that are determined to be cost-effective for the County Superintendent of Schools, based on an evaluation of the cost of accepting the donation, shall be accepted.

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If a donation is made and accepted with restrictions or conditions, and should the County Board of Education or the County Superintendent of Schools thereafter determine that the use of the donation is impractical, difficult or impossible to accomplish, whether due to changed circumstances or for any other reason, the donor will be contacted to determine whether he/she will consent in writing to the removal of the restrictions or conditions to the use of the donation or to some alternative use of the donation. If the donor does not consent to removal of the restrictions or conditions or to some alternative use of the donation, the donation will be returned to the donor.

The County Superintendent of Schools shall establish an administrative regulation for the acceptance, acknowledgement, and accounting for donations to the County Superintendent of Schools and the County Board of Education.

A list of donations accepted by the County Superintendent of Schools shall be provided upon request to the County Board of Education.

**Administrative Regulation:
3230**

**Derivation: Former Board Policy No. 3231, Adopted 4/23/86, Amended 7/25/90, Renumbered 3230,
9/13/95. Amended 11/12/97, 3/12/03, 6/13/12.**

**Legal Reference: Education Code
1793, 1834, 35160, 35160.1, 41032**