

**CLASSIFICATION: Business and Noninstructional
Operations**

**ADOPTED: 9/13/95
REVISED: 3/12/03
REVIEWED: 11/18/15**

**SUBJECT: Claims Filed Against the County Board of
Education, County Superintendent of
Schools, and San Diego County Office of
Education**

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The County Board of Education designates the San Diego County Superintendent of Schools as the person authorized (1) to receive claims filed with the County Board of Education under Government Code section 900 et seq., (2) to give notice of insufficiency of claims filed with the County Board of Education on the grounds that such claims fail to comply substantially with the requirements of Government Code sections 910 and 910.2, or with the requirements of a form provided under Government Code section 910.4, if such claim is presented thereto, and (3) to reject, or to allow, compromise, or settle claims against the County Board of Education if the amount to be paid pursuant to the allowance, compromise, or settlement does not exceed \$50,000. Upon written order of the County Superintendent of Schools, the auditor shall cause a payment to be issued in the amount for which a claim has been allowed, compromised, or settled.

The County Superintendent of Schools shall notify the County Board of Education of monetary claims, except those filed pursuant to Board Policy No. 3516, Replacement or Repair of Employee's Property, involving the employees of the County Superintendent of Schools.

Administrative Regulation No.: 3320

Derivation: Policy No. 3320, Adopted 9/13/895. Amended 3/12/03. Technical Revision 11/18/15.

**Legal Reference: Government Code
910.8, 935, 935.4
United States Code, Title 31
3729 - 3733**