

**SAN DIEGO COUNTY OFFICE OF EDUCATION      POLICY NO. 3513**

**CLASSIFICATION: Business and Noninstructional Operations      ADOPTED: 12/18/92**

**REVISED: 05/09/18**

**SUBJECT: Facilities, Use of**

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It is the policy of the County Board of Education to encourage the use of its educational facilities. The educational facilities, grounds, and equipment/furniture at the San Diego County Office of Education are established, operated, and maintained by public funds. Therefore, the County Board of Education makes these facilities available to assist groups, organizations, agencies, or institutions within the community for the temporary periods when these facilities are not in use by the County Superintendent of Schools.

This policy does not apply to the Cuyamaca, Fox, and Palomar Mountain Outdoor Schools.

The County Board of Education shall not charge fees for the use of its facilities, grounds, and equipment/furniture by nonprofit organizations, clubs, or associations which promote youth and school activities, or by tax-exempt nonprofit foundations affiliated with the County Board of Education and the County Superintendent of Schools when alternative locations are not available to these groups. Should the use of facilities be requested at a time when custodial services are not normally available or a special equipment/furniture setup is requested, a fee equal to the cost of those services may be charged.

At the discretion of the County Superintendent of Schools or his/her designee, facilities, grounds, and equipment/furniture may be made available at direct operations costs to other community and private groups which serve a public purpose and are consistent with the conduct and best interest of the educational and administrative activities of the County Board of Education and the County Superintendent of Schools. At the discretion of the County Superintendent of Schools, facilities, grounds, and equipment/furniture also may be made available at fair rental value for activities which do not serve a public educational purpose.

The use of facilities, grounds, and equipment/furniture at the San Diego County Office of Education in accordance with this policy by any authorized group or organization shall not constitute an endorsement, either express or implied, by the County Board of Education or the County Superintendent of Schools of such groups' programs, aims, objectives, and actions.

The County Superintendent of Schools shall establish an administrative regulation to implement the use of the facilities at the San Diego County Office of Education in

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accordance with this policy.

**Administrative Regulation: 3513**

**Derivation: Former Board Policy No. 7400, Adopted 12/18/92. Amended and Renumbered 3513, 9/13/95. Technical Revisions 5/9/18.**

**Legal Reference:**      Education Code  
                                 38130 – 38139  
                                 Business and Professions Code  
                                 25608  
                                 Military and Veterans Code  
                                 1800  
                                 California Code of Regulations, Title 5  
                                 14037-14042  
                                 United States Code, Title 20  
                                 7905