

Energy Joint Powers Authority (EJPA)

Participation Checklist



How to Join & Participate.

- Contact Stephen Kapp, Energy & Resource Management Specialist at SDCOE, Educational Facility Solutions Group at stephen.kapp@sdcoe.net or (858) 292-3755 for a copy of the EJPA agreements. Stephen is authorized to serve as an agent of the Secretary for the EJPA.
- Take the Board Resolution to your next District governing board meeting for approval.
- Submit the signed: 1) Board Resolution and 2) EJPA Agreement to the EJPA for approval.

For a Project.

- Contact Stephen Kapp, Energy & Resource Management Specialist at SDCOE, Educational Facility Solutions Group at stephen.kapp@sdcoe.net or (858) 292-3755, in order to negotiate the scope of work, deliverables, schedule and fee. This can be for any resource management work you desire, from professional services to integrated project delivery.
- The EJPA will develop and deliver a separate project agreement between your district and the EJPA. Should more than one district want similar services at the same time, the EJPA will negotiate an economy of scale rate for all.
- If the project agreement is acceptable, take it to your Board for approval.
- After your Board approves and signs the project agreement, we will present to the EJPA Executive Committee (after the 72hr Brown Act notification period is met) for ratification.
- After EJPA Executive Committee ratification, the EJPA will, with your oversight, develop and deliver your project to you.
- At the conclusion of the project, you will take the project completion information to your Board to close out the action.

A “Project” is any level of energy or related support needed by a District, “such as:”

1. Advice on how to get building department or DSA approval for proposed work,
2. Hiring an energy audit team to evaluate the District’s energy, water and materials/waste usage and advising on potential solutions,
3. Implementing a system or program to address District energy usage behavior,
4. Developing criteria for an alternative energy project,
5. Installing an energy monitoring/management system for energy and/or water use,
6. Acting as a developer providing a “soup to nuts” integrated energy delivery system (your choice or best value) for District sites,
7. Providing energy commissioning and/or LEED services,
8. Conducting a Master Plan assessment of multiple District sites for integrated actions,
9. Supporting measures that allow the District to be “Zero Net Energy,” or
10. Coordinating with other Districts to leverage buying power for common systems.