

School Facilities Joint Powers Authority (FACJPA) Checklist



How to Join.

- Contact Mikal Nicholls, Senior Director at SDCOE, Educational Facility Solutions Group at mnicholls@sdcoe.net or (858) 292-3833 for a copy of the FACJPA agreement and sample board resolution.
- Take the agreement for approval to your next governing board meeting using either the resolution or your own method.
- Sign the agreement and return to the FACJPA for approval.

For a Project.

- Contact Mikal Nicholls, Senior Director at SDCOE, Educational Facility Solutions Group at mnicholls@sdcoe.net or (858) 292-3833, in order to negotiate the scope of work, deliverables, schedule and price. This can be for any work you desire from professional services to integrated project delivery
- The FACJPA will develop and deliver a separate project agreement between your district and the FACJPA. Should more than one district want similar services at the same time, the FACJPA will negotiate an economy of scale rate for all.
- If the project agreement is acceptable, take it to your Board for approval.
- After your Board approves and signs the project agreement, we will present to the FACJPA executive board for ratification.
- After FACJPA Executive Board ratification, the FACJPA will, with your oversight, develop and deliver your project to you.
- At the conclusion of the project, you will take the project completion information to your Board to close out the action.

Project: Any level of school facility-related support needed by a District. A project could be:

1. Help bidding a project
2. Assistance with establishing or updating funding eligibility through the Office of Public School Construction (OPSC)
3. Preparation of District-wide Educational Specifications and Long Range Facility Master Plan
4. Preparing a Developer fee study
5. Full Service – “one-stop shop” to provide integrated project delivery including project or program planning, design and construction with DSA closeout, including all documentation to pass audits
6. Coordinating with other Districts to leverage buying power for public works projects
7. Hiring an architect or engineer