

San Diego County Office of Education
DECLARATION TO OBTAIN SUBSTITUTE OF
LOST OR DESTROYED WARRANT
FOR EMPLOYEE WARRANTS

_____ declares as follows:
(EE ID & Name of person signing declaration)

1) That (s)he, payee, is the legal owner of that certain County warrant number _____ dated _____ and drawn by the Auditor and Controller of the County of San Diego on _____
(District's Name)
 _____ San Diego County Payroll Revolving Fund (54850) of that County, in favor of _____,
(Payee Name)
 as payee thereof, for _____
(Warrant amount in Words)
 \$ _____.

2) That the warrant was not endorsed, has not been paid but was lost, destroyed or mutilated before the same was paid by the Treasurer of the County of San Diego, and cannot now be produced by the payee.
 That the circumstances of such loss, destruction of mutilation and all material facts relative thereto, are as follows: **[STATE REASON]**

3) I agree to repay the County of San Diego the amount of this substitute warrant plus interest and reasonable collection expense if my actions have caused the County of San Diego to issue this duplicate warrant and it is not owed to me.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT:

DATED: _____ AT: _____
(City & State)

SIGNATURE: _____
Form 124 (Gov. Code 29850 - 29854 - CCP 2015.5) (TITLE)

District Contact: _____
(TITLE)

FOR COUNTY OFFICE USE ONLY

WARRANT ON CREDENTIAL HOLD (CIRCLE ONE)	YES	NO	BY: _____
PER COUNTY SYSTEM, WARRANT IS STILL OUTSTANDING ON	_____	_____	BY: _____
VERIFICATION OF VOID ON THE COUNTY AUDITOR SYSTEM	_____	_____	BY: _____
CONFIRMATION SENT TO DISTRICT ON	_____	_____	BY: _____