

**COPY AND PASTE ON YOUR EMPLOYER'S LETTERHEAD**

Date: \_\_\_\_\_

Applicant name: \_\_\_\_\_

The RISE UPP program will require attendance from 9 a.m. to noon on:

July 25-29

Aug. 1-5

9/24

11/12

1/7 or 1/21

3/18

4/22

It will also require up to two additional weekdays for visits to different school sites and principal shadowing opportunities. By signing as a supervisor below, you are authorizing **NAME** to be released from any school-based commitments on all of the aforementioned program days. Additionally, by signing below you authorize the candidate to take up to two professional learning days for school visits and shadows without impacting their sick or vacation time.

Name of Supervisor:

Title of Supervisor:

Signature:

Date: