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REQUIRED ANNUAL NOTIFICATIONS

Source of Law

Education Code (EC) 48980(a): At the beginning of the first semester or quarter of the regular school term, the school district shall notify the parent or guardian of a minor pupil regarding the right or responsibility of the parent or guardian under Sections 35291, 46014, 46015, 48205, 48207, 48208, 49403, 49423, 49451, 49472, and 51938 and 32255 et seq.

If 15 percent or more of the pupils enrolled in a public school that provides instruction in kindergarten or any of grades 1 to 12, inclusive, speak a single primary language other than English, as determined from the census data submitted to the department pursuant to EC 52164 in the preceding year, all notices, reports, statements, or records sent to the parent or guardian of any such pupil by the public school or school district shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language.

Further, the Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. § 1232h, requires school Districts to notify parents or guardians and allow them to opt their child out of participating in student surveys, analyses, or evaluations that concern one or more of the following eight areas:

1. Political affiliations or beliefs of the student or student's parent;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility

Under Title 5 of the California Code of Regulations section 4622, each local educational agency shall annually notify in writing, as applicable, its students, employees, parents or guardians of its students, the district advisory committees, school advisory committees, appropriate private school officials or representatives, and other interested parties of their local educational agency complaint procedures and the provisions of this chapter. The notice may be made available on the local educational agency's website.

The notice shall:

- (1) Include the title of the position whose occupant is responsible for processing complaints, and the identity(ies) of the person(s) currently occupying that position, if known;
- (2) Advise of the opportunity to appeal the local educational agency Investigation Report to the California Department of Education, except when the local educational agency has used its local uniform complaint procedures to address a complaint not described in section 4610(b);
- (3) Advise the recipient of any civil law remedies that may also be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable, and of the appeal pursuant to Education Code section 262.3;

- (4) Include the information required by Education Code section 33315(a)(7); and
- (5) Include information regarding the requirements of Education Code sections 49010 through 49013 relating to pupil fees.

The notice shall be in English, and when necessary, in the primary language, pursuant to Education Code section 48985, or mode of communication of the recipient of the notice. Copies of school district complaint procedures shall be available free of charge.

Rules and Procedures on School Discipline-Education Code ("EC") 35291, 48985

Rules pertaining to student discipline, including those that govern suspension or expulsion outlined in EC 48900, et seq., should be made available by the school principal to parents. They should also be communicated to every student every year. In addition, the following disciplinary information should be provided to parents and guardians:

- **Attendance of Suspended Child's Parent or Guardian for Portion of School Day (EC 48900.1):** If the school district adopts a policy that teachers may require the parent or guardian of a pupil who has been suspended by a teacher to attend a portion of a school day in the classroom of his child or ward, the school district must notify parents of the policy prior to its implementation.
- **Sexual Harassment Policy (EC 231.5; 5 California Code of Regulations (CCR) 4917):** Each school district shall have a written policy on sexual harassment, and shall provide a copy of such policy, as it pertains to students, with the annual notification. Districts are also required to display the policy in a prominent location and include it in an orientation for employees and students. These policies shall include information as to where to obtain specific procedures for reporting charges of sexual harassment and available remedies.
- **Hate Violence (EC 48900.3):** Each school district shall notify parents and legal guardians that it may suspend a student in grades 4–12 from school, or recommend a student in grades 4–12 for expulsion, if the student has caused, attempted to cause, threatened to cause, or participated in an act of hate violence.
- **Harassment, Intimidation, or Threats (EC 48900.4):** Each school district shall notify parents and legal guardians that it may suspend a student in grades 4–12 from school, or recommend a student in grades 4–12 for expulsion, if the student has intentionally engaged in harassment, threats or intimidation directed against school district personnel or pupils that is reasonably understood to disrupt classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidation or hostile educational environment.
- **Terroristic Threats Against School Officials, School Property or Both (EC 48900.7):** Each school district shall notify parents and legal guardians that it may suspend a student from school, or recommend a student for expulsion, if the student makes terroristic threats against school officials, school property, or both, as specified in EC 48900.7.

Suspension/Expulsion: Alternative and Other Means of Correction (EC 48900, 48900.5, 48911): In response to a violation of school rules, a school district may impose other means of

correction short of suspension and expulsion and place the documentation of those in the pupil's record. A school district may document the other means of correction used and place that documentation in the pupil's record. Other means of correction may include **but is not limited to**: a conference between school personnel, the pupil's parent or guardian and the pupil; referrals to the school counselor, psychologist, social worker, child welfare attendance personnel, or other school support service personnel for case management and counseling; study teams, guidance teams or other intervention-related teams that assess behavior and develop and implement behavior plans; referral for **psycho-social or** psycho-educational assessment; **participation in a restorative justice program**; and after-school programs that address specific behavioral issues.

Rights and Options Available to Pregnant and Parenting Pupils-EC 221.51, 222.5, 46015

A school may not apply any rule concerning a pupil's actual or potential parental, familial, or marital status that treats pupils differently on the basis of sex. Pregnant and parenting pupils are entitled to accommodations that provide them with the opportunity to succeed academically while protecting their health and the health of their children pursuant to EC 46015.

A school shall notify pregnant pupils, parenting pupils, and their parents or guardians of their rights and options available under the law through annual school year welcome packets, independent study packets, and annual parent notifications.

California Healthy Youth Act-EC 51934, 51938

School districts, including charter schools, must, at the beginning of the school year or at a new enrollment, notify parents about the requirements of Education Code section 51938 regarding instruction in comprehensive sexual health education, HIV prevention education, research on pupil health behaviors, and risks planned for the coming year. The instruction shall include information regarding sexual harassment, sexual abuse, and human trafficking. The notice shall advise the parent or guardian as follows:

- (1) Written and audiovisual educational materials used in comprehensive sexual health education and HIV prevention education are available for inspection.
- (2) Whether the comprehensive sexual health education or HIV prevention education will be taught by school district personnel or by outside consultants, and may hold an assembly to deliver comprehensive sexual health education or HIV prevention education by guest speakers, but if it elects to provide comprehensive sexual health education or HIV prevention education in either of these manners, the notice shall include the date of the instruction, the name of the organization or affiliation of each guest speaker, and information stating the right of the parent or guardian to request a copy of . If arrangements for this instruction by consultants are made after the beginning of the school year, notice shall be made by mail or another commonly used method of notification, no fewer than 14 days before the instruction is delivered.
- (3) The parent has the right to request a copy of the California Healthy Youth Act Education Code section 51930, et. seq.
- (4) The parent or guardian has the right to excuse their child from comprehensive sexual health education and HIV prevention education, and that in order to excuse their child,

they must state their request in writing to the school district.

A school district may provide optional instruction, as part of comprehensive sexual health education and HIV prevention education, regarding the potential risks and consequences of creating and sharing sexually suggestive or sexually explicit materials through cellular telephones, social networking Internet Web sites, computer networks, or other digital media.

District may administer for pupils in grades 7 to 12 inclusive, anonymous, voluntary, and confidential research and evaluation tools to measure pupils' health behaviors and risks, including tests, questionnaires, and surveys containing age-appropriate questions about the pupil's attitudes concerning or practices relating to sex. Parents or guardians shall be notified in writing that this test, questionnaire, or survey is to be administered, and have a right to review the test, questionnaire, or survey if they wish, and may excuse their child from the test, questionnaire, or survey, if they send a request in writing to the school district or complete the opt-out form enclosed within this annual notification.

Pupil Safety: Human Trafficking Prevention Resources-EC 49381

The governing board of a school district and the governing body of a charter school shall work with their schools that maintain any grades 6 to 12, inclusive, to identify the most appropriate methods of informing parents and guardians of pupils in those grades of human trafficking prevention resources and to implement the identified methods in those schools by January 1, 2020.

Pupil Nutrition-EC 47613.5, 49510--49520, 49564-49564.5, 49557.5 (IF CHARTER, 47613.5)

School districts must notify parents or guardians of the free and reduced-priced meals available to pupils in receipt of public assistance. The meal program is defined by EC 49510, et seq. The notice should include the details of the meal program available at the pupil's school site and whether the school district makes the application available online. The notice shall also indicate whether any schools within the school district are eligible for a universal meal program such that breakfast and lunch is provided to all students free of charge. Charter schools must also comply with these rules, and their respective chartering authorities must also provide technical assistance in implementing this law.

Right to Refrain from Harmful Use of Animals-EC 32255-32255.6

The school district must notify the parent or guardian at the beginning of the first semester or quarter of the regular school term that pupils may choose to refrain from participating in an educational project involving the harmful or destructive use of animals, based on moral objections, and complete an alternative educational project acceptable to the teacher. Objections to participating in an educational project involving the harmful or destructive use of animals must be substantiated by a note from the student's parent or guardian. A sample form is provided.

Immunization and Communicable Diseases-EC 48216, 49403

School districts are required to exclude pupils who have not been properly immunized pursuant

to Health and Safety Code 120325 and 120335.

Students in a home-based private school and students enrolled in an independent study program who do not receive classroom-based instruction may still attend school without specified immunizations.

If the parent or guardian files with the governing authority a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization, that child shall be exempt from the immunization requirements.

Note: SB 277-Effective January 1, 2016: The California Legislature eliminated the exemption from specified immunization requirements based upon personal beliefs. A pupil who, prior to January 1, 2016, submitted a letter or affidavit on file at a private or public elementary or secondary school, child day care center, day nursery, nursery school, family day care home, or development center stating beliefs opposed to immunization shall be allowed enrollment to any private or public elementary or secondary school, child day care center, day nursery, nursery school, family day care home, or development center within the state until the pupil enrolls in the next grade span. Grade span means (1) from birth to preschool; (2) Kindergarten and grades 1 to 6, inclusive, including transitional kindergarten; and (3) grades 7 to 12 inclusive.

Medication-EC 49423, 49423.1

School districts must notify the parents or guardians of all pupils in the school district that any student who must take prescribed medication at school and who desires assistance of school personnel must submit a written statement of instructions from the physician or physician assistant and a parental request for assistance in administering the medications. Any student may carry and self-administer prescription auto-injectable epinephrine only if the student submits a written statement of instructions from the physician or physician assistant and written parental consent authorizing the self-administration of medication, providing a release for the school nurse or other personnel to consult with the child's health care provider as questions arise, and releasing the district and personnel from civil liability if the child suffers any adverse reaction as a result of the self-administration of medication.

Continuing Medication Regimen-EC 49480

School districts must provide notice that the parent or legal guardian of any public school pupil on a continuing medication regimen for a non-episodic condition shall inform the school nurse or other designated certificated school employee of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian of the pupil, the school nurse may communicate with the physician and may counsel with the school personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

Medical and Hospital Services for Pupils-EC 49471, 49472

School districts may provide medical or hospital services through non-profit membership corporations or insurance policies for pupil injuries arising out of school-related activities. If a school district maintaining junior high schools or high schools does not provide or make available medical and hospital services for pupils of the district injured while participating in athletic activities, in accordance with Section 49470, the parent or guardian of each pupil participating in athletic activities shall be notified that the services are not provided.

Pupils with Temporary Disabilities; Individual Instruction-EC 48206.3, 48207, 48207.3, 48207.5, 48208

School districts must notify parents of the availability of individual instruction for students with temporary disabilities. The parent or guardian of a pupil hospitalized or with a temporary disability shall notify the school district where the pupil is receiving care and that an individual instruction program is desired. This individual instruction shall be received at home or in a hospital or other residential health facility, except a state hospital.

Disabled Pupils-Section 504 of the Rehabilitation Act of 1973

School districts must annually notify pupils eligible under Section 504 and their parents of the school district's non-discriminatory policy and duty under Section 504 of the Rehabilitation Act. The notification should include:

- Name and contact information of the person designated by the school district for implementing Section 504;
- Screening and evaluation procedures used by the school district when there is reason to believe a student has a disability under Section 504;
- The right to a written plan if the student qualifies under Section 504;
- The right to be educated with non-disabled students to the maximum extent appropriate based on the student's needs; and
- Notice of the parent's legal procedural safeguards.

Special Education: Child Find System-IDEA-EC 56301

School districts must inform parents of the federal law requirement that a free and appropriate public education (FAPE) in the least restrictive environment be offered to eligible pupils with disabilities ages 3 through 21 years, including pupils that are migrant or homeless or wards of the state and children with disabilities attending private schools. Any parent suspecting a child has exceptional needs due to a disability may request the school district assess the student for eligibility for special education services.

Physical Examination; Parent Refusal to Consent-EC 49451, 49455; 20 U.S.C. § 1232h

School districts must notify parents or guardians of the specific or approximate dates during the school year when any non-emergency, physical examination or screening is scheduled that 1) is required as a condition of attendance; 2) administered by the school; and 3) is not necessary to protect the immediate health and safety of the pupil or other pupils. The notification must include an opportunity for parents to opt pupils out of participation in the examination or screening.

A child may be exempt from physical examination whenever the parents file, annually, a signed

written statement with the school principal stating that they will not consent to routine physical examination of their child. Whenever there is good reason to believe the child is suffering from a recognized contagious or infectious disease, the child will be excluded from school attendance and is not be permitted to return until the school authorities are satisfied that any contagious or infectious disease does not exist. The notifications should include approximate dates during the school year when any non-emergency, physical examination or screening is scheduled, or expected to be scheduled, that is 1) required as a condition of attendance; 2) administered by the school; and 3) is not necessary to protect the immediate health and safety of the pupil or other pupils.

A sample opt-out form is enclosed within this annual notification..

The notice shall also indicate that EC 49455 requires a pupil's vision to be appraised by the school nurse or other authorized person in the manner specified EC 49455 during kindergarten or upon first enrollment or entry in a California school district of a pupil at an elementary school, and in grades 2, 5, and 8, unless a pupil's first entry or enrollment occurs in grade 4 or 7.

Child Health and Disabilities Prevention Program-HSC 124085, 124105

School districts must notify the parents or guardians of pupils in kindergarten and within ninety (90) days of first grade of the requirement of a physical examination for first grade enrollment. A first grade pupil who has not provided either a certificate or a waiver on or before the 90th day after the pupil's entrance into the first grade must be excluded from school for up to five days based on the failure to comply or sign a waiver. School districts may exempt any pupil from the exclusion if, at least twice between the first day and the 90th day after the pupil's entrance into the first grade, the district has contacted the pupil's parent or guardian and the parent or guardian refuses to provide either a certificate or a waiver as specified in Section 124085. Parents or guardians are entitled to notification of the availability of free health screenings through the local health department.

Information Regarding Type 1 Diabetes-EC 49452.6

On and after January 1, 2023, the governing board of a school district shall make the type 1 diabetes informational materials accessible to the parent or guardian of a pupil when the pupil is first enrolled in elementary school, or with the annual notifications provided pursuant to Section 48980. Information provided to parents and guardians pursuant to this section may include, but shall not be limited to, all of the following:

- (1) A description of type 1 diabetes.
- (2) A description of the risk factors and warning signs associated with type 1 diabetes.
- (3) A recommendation regarding those pupils displaying warning signs associated with type 1 diabetes that the parents or guardians of those pupils should immediately consult with the pupil's primary care provider to determine if immediate screening for type 1 diabetes is appropriate.
- (4) A description of the screening process for type 1 diabetes and the implications of test

results.

(5) A recommendation that, following a type 1 diagnosis, parents or guardians should consult with the pupil's primary care provider to develop an appropriate treatment plan, which may include consultation with and examination by a specialty care provider, including, but not limited to, a properly qualified endocrinologist.

**Foster Children Bill of Rights-EC 48645.7, 48850-48853.5, 49069.5, 51225.1, 51225.2;
Welfare and Institutions Code (IWC) 16001.9**

School districts must notify the requirements of EC 48645.7 regarding juvenile court schools. When a juvenile court school pupil becomes entitled to a diploma pursuant to subdivision (d) of EC 48645.5, the county office of education shall notify the pupil, the person holding the right to make educational decisions for the pupil, and the pupil's social worker or probation officer of all of the following:

- (A) The pupil's right to a diploma pursuant to subdivision (d) of Section 48645.5.
- (B) How taking coursework and other requirements adopted by the governing board of the county office of education or continuing education upon release from the juvenile detention facility will affect the pupil's ability to gain admission to a postsecondary educational institution.
- (C) Information about transfer opportunities available through the California Community Colleges.
- (D) The pupil's or the education rights holder's, as applicable, option to allow the pupil to defer or decline the diploma and take additional coursework pursuant to paragraph (2) of subdivision (b) or subdivision (c) of EC 48645.7.

Juvenile court school students continue to have the right to a diploma upon completion of state graduation requirements. Students have the additional right to defer the granting of that diploma until release, at which time they can also decline the issuance of a diploma for the purpose of re-enrolling in their home school for further study. When a juvenile court school student becomes entitled to a diploma for meeting state graduation requirements, the County Office of Education must provide the student (or the educational rights holder if the student is not yet 18) and the student's social worker or probation officer information regarding the following:

The student's right to a diploma;

How taking coursework and other requirements adopted by the COE or continuing education upon release will affect the student's ability to gain college admission;

Transfer opportunities available through California community colleges; and

The student's or the education rights holder's option to allow the student to defer or decline the diploma and take additional coursework.

The County Office of Education is also required to advise the student or education rights holder to consider, when deciding whether to elect or decline the diploma, whether the student is highly likely to enroll in his or her home school, benefit from continued instruction, and graduate from high school.

School districts must notify parents, guardians, and pupils regarding the rights of pupils placed in a licensed children's institution or foster family home of such pupils' rights under EC 48853 to attend programs operated by the local educational agency, unless certain conditions specified in EC 48853(a)(1)–(5) are met.

School districts must notify parents, guardians, and pupils regarding the rights of foster youth pupils under EC 42238.5

Pursuant to EC 51225.2, notwithstanding any other law, a school district shall accept coursework satisfactorily completed by a pupil in foster care, a pupil who is a homeless child or youth, a former juvenile court school pupil, a pupil who is a child of a military family, a pupil who is a migratory child, or a pupil participating in a newcomer program while attending another public school, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school even if the pupil did not complete the entire course and shall issue that pupil full or partial credit for the coursework completed.

A school district shall not require a pupil in foster care, a pupil who is a homeless child or youth, a former juvenile court school pupil, a pupil who is a child of a military family, a pupil who is a migratory child, or a pupil participating in a newcomer program to retake a course if the pupil has satisfactorily completed the entire course in a public school, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school. If the pupil did not complete the entire course, the school district shall not require the pupil to retake the portion of the course the pupil completed unless the school district, in consultation with the holder of educational rights for the pupil, finds that the pupil is reasonably able to complete the requirements in time to graduate from high school. When partial credit is awarded in a particular course, the pupil in foster care, the pupil who is a homeless child or youth, the former juvenile court school pupil, the pupil who is a child of a military family, the pupil who is a migratory child, or the pupil participating in a newcomer program shall be enrolled in the same or equivalent course, if applicable, so that the pupil may continue and complete the entire course.

Note: Under Assembly Bill Number 224, the California Department of Education, in consultation with the California Foster Youth Education Task Force, was ordered under AB 224 to develop a standardized notice of the educational rights of foster children and provide it on the CDE's website. School districts must include the rights of foster children as part of the annual notifications to parents. The rights are further specified in Education Code sections 48850 to 48853.5 inclusive, 48911, 48915.5, 49069.5, 49076, 42921, 51225.1, and 51225.2, as well as Welfare and Institutions Code section 16001.9.

**Coursework and Graduation Requirements for Children of Military Families, and Other Protected Pupils (Interstate Company on Educational Opportunity for Military Children)-
EC 49700–49703, 51225.1, 51225.2**

School districts must include the rights of children of military families regarding coursework and graduation requirements. These rights are further specified in Education Code sections 49700–49703, 51225.1 and 51225.2. In addition to children of military families, these sections shall apply to a pupil who is a migratory child, a pupil participating in a newcomer program a pupil who is homeless, and pupils formerly in juvenile court school.

Asbestos-40 C.F.R. 763.93

School districts must notify parents, teachers and employee organizations in writing of its management plan for eliminating health risks that are created by the presence of asbestos in school buildings. The plan must identify the asbestos-containing material located in the school building. The plan should be made available for review at the district office.

Use of Pesticides-EC 17611.5, 17612, 48980.3

School districts shall inform parents or guardians about the use of pesticides on school grounds as part of the annual parent notice. Such notice must include the name of all pesticide products expected to be applied at the school site during the upcoming year, and the active ingredient(s) in each pesticide product. Parents or guardians may register with the school site if they wish to receive notification of individual pesticide applications at the school site at least 72 hours prior to the application. Additional information on pesticides is made available by the Department of Pesticide Regulation at www.cdpr.ca.gov. A sample Pesticide Notification Request letter is provided herewith.

If the school has developed an integrated pest management plan, the school shall inform parents or guardians of the website on which the integrated pest management plan can be viewed and/or include the integrated pest management plan within the annual notifications, and may contain other information deemed necessary by the school designee. The integrated pest management plan should include the name of the school designee or plan manager, include the pesticides expected to be applied at the school site by school or district employees or by hired pest control applicators and include a date when the plan will be reviewed, and if necessary, updated. The plan should also include whether the school intends to use a pesticide not listed within Education Code section 17610.5. Finally, the notice must indicate that parents or guardians may view the integrated pest management plan at the school site office.

If a pesticide product not included in the annual notification is subsequently intended for use at the school site, the school designee shall, consistent with this subdivision and at least 72 hours before application, provide written notification of its intended use.

School Bus and Passenger Safety-EC 39831.5

All pupils in prekindergarten, kindergarten, and grades 1 to 12, inclusive, in public or private school who are transported in a school bus or school pupil activity bus shall receive instruction in school bus emergency procedures and passenger safety.

School districts must provide school bus safety regulations to all new students in pre-kindergarten, kindergarten and grades 1 to 6, inclusive, who were not previously transported by school bus. The bus safety regulations shall include: a list of school bus stops near each pupil's

home, general rules of conduct at school bus loading zones, red light crossing instructions, school bus danger zone, and walking to and from school bus stops.

All pupils in prekindergarten, kindergarten, and grades 1 to 8, inclusive, who receive home-to-school transportation shall receive safety instruction that includes, but is not limited to, proper loading and unloading procedures, including escorting by the driver, how to safely cross the street, highway, or private road, instruction on the use of passenger restraint systems, as described in paragraph (3), proper passenger conduct, bus evacuation, and location of emergency equipment. Instruction also may include responsibilities of passengers seated next to an emergency exit. As part of the instruction, pupils shall evacuate the schoolbus through emergency exit doors.

Instruction on the use of passenger restraint systems, when a passenger restraint system is installed, shall include, but not be limited to, all of the following: proper fastening and release of the passenger restraint system; acceptable placement of passenger restraint systems on pupils; times at which the passenger restraint systems should be fastened and released; and acceptable placement of the passenger restraint systems when not in use.

Williams Complaint Policy & Procedures-EC 35186

School districts shall use a modified uniform complaint process to help identify and resolve deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Notice of the complaint process and the location at which to obtain a complaint form shall be posted in classrooms. Complaints may be filed anonymously.

Notice of Alternative Schools-EC 58501

The following notice shall be sent to all parents and guardians, word for word, as required by Section 48980:

California State law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school, which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his/her desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his/her own time to follow his/her own interests. These interests may be conceived by him/her totally and independently or result in whole or in part from a presentation by his/her teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the

school is located.

If any parent, pupil, or teacher is interested in further information concerning alternative schools, the notice shall indicate the County Superintendent of Schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for their information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. A copy of the notice shall also be posted in at least two places normally visible to pupils, teachers, and visiting parents in each attendance area for the entire month of March in each year.

Statement of Non-Discrimination-EC 200 et seq.

Discrimination in education programs is prohibited by state and federal law. School districts shall notify parents and guardians of all students of the District's non-discrimination policy. Education Code section 200, et seq. requires school districts to afford all pupils regardless of gender, gender identity, gender expression, sex, race, ethnicity, color, religion, natural origin, immigration status, ethnic group identification, mental or physical disability, sexual orientation, any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, or the perception of one or more of such characteristics, equal rights and opportunities in accessing educational programs, activities and facilities.

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin. Title IX prohibits discrimination on the basis of sex.

The Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973 prohibit discrimination on the basis of disability. This policy requires notification in the native language of persons with limited English language skills if service area contains a community of minority persons with limited English language skills. The notification must state that the district will take steps to assure that the lack of English will not be a barrier to admission and participation in district programs. This policy applies to all students insofar as participation in programs and activities are concerned, with few exceptions such as contact sports. In accordance with federal law, complaints alleging non-compliance with this policy are investigated through the Uniform Complaint Process.

Attendance-EC 48980(h)

School districts must notify parents and guardians of all existing statutory attendance/enrollment options and local attendance options available in the school district to make available enrollment options that meet the diverse needs, potential, and interests of the pupils of California.

Residency: EC 48200, 48204, 48204.3, 48204.4, 48204.6, 48204.7

School districts must notify parents of the age requirements for pupils subject to compulsory education and the requirement for parent(s) to enroll pupils of compulsory age in the school district in which the residence of either the parent or legal guardian resides. Notwithstanding EC 48200, a pupil may alternatively comply with the residency requirements for school attendance in a school district, if he or she meets any of the following:

1. a pupil who is placed within the boundaries of the school district in a foster home or licensed children's institution as defined by EC 56155.5 or a family home pursuant to a commitment or placement under the Welfare and Institutions Code;
2. a pupil who is a foster child and remains in his or her school of origin;
3. a pupil for whom interdistrict transfer has been approved;
4. an emancipated pupil who resides within the boundaries of the school district;
5. a pupil who lives in the home of a care giving adult that is located within the boundaries of the school district;
6. a pupil residing in a state hospital located within the boundaries of the school district;
7. a pupil whose parent or legal guardian resides outside of the boundaries of that school district but is employed and lives with the pupil at the place of his or her employment within the boundaries of the school district for a minimum of three days during the school week;
8. a pupil whose parent or legal guardian is physically employed within the boundaries of the school district for a minimum of three days during the school week;
9. a pupil who is a child of a military family may continue his or her education in his or her school of origin, regardless of any changes of residence of the military family during that school year, for the duration of the pupil's status as a child of a military family; and
10. a pupil whose parent or parents were residents of this state and have departed California against their will, and if the pupil seeks admission to a school of a school district, shall be admitted, regardless of his or her current residency, provided the pupil has:
 - a. Official documentation evidencing the departure of his or her parent or legal guardian;
 - b. Moved outside of California as a result of his or her parent or legal guardian departing against their will and the pupil lived in California immediately before moving outside of California; and
 - c. Provides documentation that the pupil was enrolled in a California public school immediately before moving outside of California.

A school district may also deem a pupil as having complied with the residency requirements for school attendance in the school district if one or both of the parents or legal guardians of the pupil are physically employed within the boundaries of the school district for a minimum of 10 hours during the school week.

Choice and Enrollment

Pursuant to EC 48980(g), the annual notification shall advise the parent or guardian of all existing statutory attendance options and local attendance options available in the school district. This notification component shall include all options for meeting residency requirements \for school attendance, programmatic options offered within the local attendance areas, and any special programmatic options available on both an interdistrict and intradistrict basis. This notification component also shall include a description of all options, a description of the procedure for application for alternative attendance areas or programs, an application form from the school district for requesting a change of attendance, and a description of the appeals process available, if any, for a parent or guardian denied a change of attendance. The notification component also shall include an explanation of the existing statutory attendance options.

- **Intradistrict Choice Policy-EC 35160.5(b):** School district governing must adopt rules and regulations establishing a policy on intradistrict/open enrollment within the district for residents of the district.
- **Interdistrict Attendance-EC 46600, et seq.:** The governing board of two or more school districts may enter into an agreement up to five years, providing for interdistrict attendance of students and stipulating terms and conditions under which such attendance will be permitted or denied.
- **Open Enrollment Act-EC 48350, et seq.:** School districts must notify parents of students enrolled in “low-achieving schools,” as identified by the Superintendent of Public Instruction each year, of their right to request a transfer to a higher-achieving school.
- **District of Choice-EC 48300, et seq.:** School districts may choose to become a district of choice by accepting transfer students from outside the district under the terms of a resolution adopted by that district’s governing board. A governing board that decides to become a district of choice must determine the number of transfers it is willing to accept and make sure that students are selected through a random and unbiased process.

Absences: EC 46010.1, 46014, 4890(c), 4890(j), 48205

- **Absence for Confidential Medical Services-EC 46010.1:** School districts must notify pupils in grades 7 to 12, and their parents or guardians, school authorities may excuse pupils for purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian.
- **Absence for Religious Instruction-EC 46014:** School district governing boards must adopt a resolution and regulations to allow pupils with parent consent to be excused to participate in religious exercises or instruction. The governing board must also adopt regulations governing the attendance of pupils at such exercises or instruction and the reporting thereof. No pupil shall be excused from school for such purpose on more than four days per school month.
- **Notification of Minimum Days and Pupil Free Staff Development Day-EC 48980(c):** School districts must notify parents of the schedule of minimum days and pupil-free staff development days at the beginning of the school year. If scheduled after the start of the school year, then notification must occur as early as possible, but no later than one month

before the scheduled minimum or pupil-free day. The school calendar may be included within the annual notifications to meet this requirement.

- **Grade Reduction/Loss of Academic Credit-EC 48980(i):** School districts must notify parents or guardians that a pupil shall not have his or her grade reduced or lose academic credit for any excused absence pursuant to Education Code section 48205 for missed assignments or tests that can reasonably be provided or completed within a reasonable period of time. The notification must also include the full text of EC 48205.
- **Excused Absence; Justifiable Personal Reasons; Credit-EC 48205:** State law permits students to be absent for justifiable reasons and allows for completion of missed assignments. Students who are absent without valid excuse from their parents/guardians, may be subject to truancy and/or criminal proceedings under Education Code section 48260, et seq.

Excused Absences-EC 48205

Pursuant to EC 48980, the full text of EC 48205 must be included in a school district's annual notice. Accordingly, the following text must be included:

(a) Notwithstanding Section 48200, a pupil shall be excused from school when the absence is:

(1) Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral health. The state board shall update its illness verification regulations, as necessary, to account for including a pupil's absence for the benefit of the pupil's mental or behavioral health within the scope of this paragraph.

(2) Due to quarantine under the direction of a county or city health officer.

(3) For the purpose of having medical, dental, optometrical, or chiropractic services rendered.

(4) For the purpose of attending the funeral services of a member of the pupil's immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.

(5) For the purpose of jury duty in the manner provided for by law.

(6) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child, for which the school shall not require a note from a doctor.

(7) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at a religious retreat, attendance at an employment conference, or attendance at an educational conference on the

legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.

(8) For the purpose of serving as a member of a precinct board for an election pursuant to Section 12302 of the Elections Code.

(9) For the purpose of spending time with a member of the pupil's immediate family who is an active duty member of the uniformed services, as defined in Section 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.

(10) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.

(11) For the purpose of participating in a cultural ceremony or event.

(12) Authorized at the discretion of a school administrator, as described in subdivision (c) of Section 48260.

(b) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

(c) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

(d) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

(e) For purposes of this section, the following definitions apply:

(1) "Cultural" means relating to the habits, practices, beliefs, and traditions of a certain group of people.

(2) "Immediate family" means the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil.

Truancy- EC 48264.5

A minor who is classified as a truant pursuant to Section 48260 or 48261 may be required to attend makeup classes conducted on one day of a weekend pursuant to subdivision (c) of Section 37223 and is subject to the following:

- The first time a truancy report is issued, the pupil and, as appropriate, the parent or legal guardian, may be requested to attend a meeting with a school counselor or other school's designees to discuss attendance issues and develop a plan to improve attendance.
- The second time a truancy report is issued within the same school year, the pupil may be given a warning by a peace officer pursuant to Penal Code section 830.1. The pupil may also be assigned to an afterschool or weekend study program located within the same county as the pupil's school.
- The third time a truancy report is issued within the same school year, the pupil shall be classified as a habitual truant and may be required to attend an attendance review board or a truancy mediation program pursuant to EC 48263.
- The fourth time truancy is issued within the same school year, the pupil may be brought within jurisdiction of the Juvenile Court that may adjudge the pupil to be a ward of the court pursuant to Welfare and Institutions Code section 601.

Fingerprinting Program-EC 32390

School districts choosing to offer a voluntary fingerprinting program shall inform parents upon enrollment of child, and annually, of the availability of the program. Fingerprinting requires written parental consent as well as payment by the parent or guardian of any applicable fees. The fee shall be calculated to reimburse the district only for actual costs associated with the program.

Sex Equity in Career Counseling and Course Selection-EC 221.5(d)

School districts must notify parents in advance of career counseling and course selection commencing with course selection for grade 7, to promote sex equity and allow parents to participate in counseling sessions and decisions. Course selection and career counseling should be based on interest and ability of the pupil and not the pupil's gender.

College Requirements and Technical Education-EC 51225.3, 51229

For grades 9 to 12, school districts are required to provide parents and guardians with written notification, that, to the extent possible, shall not exceed one page in length, regarding college admission requirements, information about University of California and California State University websites, information about career technical education and the availability of school counselors to help students in choosing appropriate high school courses. In particular, to the extent possible, shall not exceed one page in length and that includes all of the following:

- (1) A brief explanation of the college admission requirements.
- (2) A list of the current University of California and California State University Web sites that help pupils and their families learn about college admission requirements and

that list high school courses that have been certified by the University of California as satisfying the requirements for admission to the University of California and the California State University.

(3) A brief description of what career technical education is, as defined by the department.

(4) The Internet address for the portion of the Web site of the department where pupils can learn more about career technical education.

(5) Information about how pupils may meet with school counselors to help them choose courses at their school that will meet college admission requirements or enroll in career technical education courses, or both.

If a school district elects to allow a career technical education course to satisfy the visual or performing arts or world language graduation requirement, the school district shall provide information about the high school graduation requirements of the school district and how each requirement satisfies or does not satisfy the subject matter requirements for admission to the California State University and the University of California, as well as a complete list of career technical education courses offered by the school district that satisfy the subject matter requirements for admission to the California State University and the University of California, and which of the specific college admission requirements these courses satisfy.

Financial Assistance for Advanced Placement Fees-EC 48980(j), 52242

A school district may help pay for all or part of the costs of one or more advanced placement examinations charged to economically disadvantaged pupils.

Teacher Qualifications- Title I, Part A 1112(e) of the Elementary and Secondary Education Act (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA)

The parents or guardian of all pupils shall be notified that they may request specified professional qualifications of the student's classroom teacher(s) and assigned paraprofessional(s), including, at a minimum, the following:

Whether the student's teacher:

- has met the State qualification and licensing criteria for the grade level and subject areas that the teacher provides instruction;
- is teaching under an emergency or other provisional status through which State qualification or licensing criteria have been waived; and
- is teaching in the field of discipline of the certification of the teacher.

Whether the child is provided services by paraprofessionals and, if so, their qualifications.

ESSA Section 1112[e][2][A]

A school district that receives Title I, Part A funds shall notify the parents of each student attending any school receiving Title I, Part A funds that the parents may request, and the school district will provide the parents on request (and in a timely manner), information regarding any State or school district policy regarding student participation in any assessments mandated by

ESSA Section 1111(b)(2) and by the State or school district, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable

Employee Interactions with Pupils-EC 44050

A school district that maintains a section on employee interactions with pupils in its employee code of conduct shall (1) provide a written copy of the section on employee interactions with pupils in its code of conduct to the parent or guardian of each enrolled pupil at the beginning of each school year and (2) post the section on employee interactions with pupils in its code of conduct, or provide a link to it, on each of its schools' Internet Web sites, or, if a school of a local educational agency does not have its own Internet Web site, on the local educational agency's Internet Web site, in a manner that is accessible to the public without a password.

School districts may satisfy the requirement to provide a written copy of the section on employee interactions with pupils in its code of conduct to the parent or guardian of each enrolled pupil by including the section on employee interactions with pupils in its code of conduct in the notice required pursuant to EC 48980.

Uniform Complaint Procedures-5 C.C.R. 4622; EC 33315

School districts must provide annual written notification to pupils, employees, parents, district advisory committee, school advisory committees, and other interested parties of the district's Uniform Complaint Procedures, as required under Title 5, Division 1, Chapter 5.1 of the California Code of Regulations. This information shall include the person responsible for processing complaints, and the identity(ies) of the person(s) currently occupying that position, if known. The notice shall also advise recipients of the appeal or review procedures as well as civil law remedies available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable, and of the appeal pursuant to Education Code section 262.3. Further, the notice shall include information regarding the requirements of EC 49010 through 49013 relating to pupil fees.

Pursuant to EC 33315(a)(7), school districts must provide notice regarding the Uniform Complaint Procedures that apply to complaints involving adult education programs, categorical aid programs, migrant child education, career technical education training programs, child care and development programs, allegations of unlawful discrimination, harassment, intimidation or bullying, lactation accommodations, non-compliance with school safety planning requirements, pupil fees, courses of study, instructional minutes for physical education, local control and accountability plans, any deficiencies related to preschool health and safety issues for a California state preschool program, and matters pertaining to the right of foster youth, homeless youth, former juvenile court school pupils, and children of military families. Copies of the Uniform Complaint Procedures must be made available free of charge. The notice shall be in English, and when necessary, in the primary language, pursuant to EC 48985, or mode of communication of the recipient of the notice.

Parent Attendance with Suspended Students During School Day-EC 48900.1

School districts must provide parents or guardians with notice prior to a school district

implementing a policy authorizing teachers to require the parent or guardian of a suspended pupil to attend a portion of a school day in the class of the suspended pupil.

Pupil Insurance for Athletic Teams-EC 32221.5

School districts that elect to operate an interscholastic athletic team or teams must include a specified statement regarding no-cost or low-cost local, state, or federally sponsored health programs in offers of insurance coverage sent to athletic team members.

The notice shall include the following statement, printed in boldface type of prominent size, in offers of insurance coverage that are sent to members of school athletic teams:

“Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses.

Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained by calling _____ [Insert toll-free telephone number].”

School Accreditation-EC 35178.4

If a school loses its accreditation status, school districts must notify each parent or guardian of a pupil in a school that has lost its accreditation status and the potential consequences of the school's loss of status, in writing or by posting the information on the school district's or school site's Internet Web, or by any combination of these methods.

A school district that has within its jurisdiction a school that has elected to be accredited by WASC or any other chartered accrediting agency shall require that school to publish all results of any inspection of the school by the accrediting agency not later than 60 days after the results are made available to the school. Publication shall be either by notifying each parent or guardian in writing or by posting the information on the school district's Internet Web site or the school's Internet Web site, or by any combination of these methods, as determined by the school district.

Pupil Health: Oral Health Assessment-EC 49452.8

School districts must notify parents or guardians of the requirement that pupils enrolled in kindergarten, or in the first grade if not previously enrolled in kindergarten, present proof of having received an oral health assessment as specified or completion of a form provided by district on which the parent can indicate why an oral health assessment by a licensed dentist or other registered dental health professional assessment cannot be completed.

Pupil Records; Notification of Rights-20 U.S.C. 1232g; EC 49062-49069.7

Federal and State laws grant certain rights of privacy and right of access to pupil records to students and to their parents. School districts must inform parents, pupils 18 and over, pupils 14

and over that are identified as both homeless and an unaccompanied youth, and individuals who have completed and signed a Caregiver's Authorization Affidavit of their rights concerning pupil records under Section 49063 at least annually and upon initial enrollment.

The annual notice shall inform parents, or an eligible student, of:

- 1) The types of records and the information contained therein which are directly related to the student and maintained by the institution;
- 2) The position of the official responsible for the maintenance of each type of record.
- 3) The location of the log or record required to be maintained pursuant to Section 49064.
- 4) The criteria to be used by the school district in defining "school officials and employees" and in determining "legitimate educational interest" as used in EC 49064 and EC 49076(a)(1).
- 5) The policies of the institution for reviewing and expunging those records.
- 6) The procedures for challenging the content of pupil records.
- 7) The cost, if any, that will be charged to the parent for reproducing copies of records.
- 8) Their right to review individual records by making a written request for the same;
- 9) The school district must respond to a pupil record request by providing access no later than five business days following the date of request;
- 10) Availability of qualified personnel to interpret records, if requested;
- 11) Procedures for challenging content of pupil records;
- 12) In addition, parents or eligible students may receive a copy of any information in the records at reasonable cost per page;
- 13) District policies and procedures relating to: location of records, if not centrally located; position of official responsible for maintenance of records; access by other persons; policy for review and expunging of records;
- 14) Categories of information designated as directory information pursuant to EC 49073;
- 15) When a student moves to a new district, records will be forwarded upon the request of the new school district within 10 school days. At the time of transfer the parent (or eligible student) may review, receive a copy (at a reasonable fee), and/or challenge the records; and
- 16) Their right to file a complaint with the Family Policy Compliance Office in the U.S. Department of Education if they believe the school district is not in compliance with federal regulations regarding privacy.

Concussion and Head Injuries; Opioids-EC 49475; 49476; H&SC 124235

Each school district that offers an athletic program (apart from athletic activity during the regular school day or as part of a physical education course) must provide each student athlete's parent or guardian with a "concussion and head injury" information sheet. The sheet shall be signed and returned by the athlete's parent or guardian before the athlete may participate in practice or competition. A sample sheet is provided herewith.

Each school district that offers an athletic program (apart from athletic activity during the regular school day or as part of a physical education course) shall annually give the Opioid Factsheet for Patients published by the Centers for Disease Control and Prevention to each athlete, which is

accessible here: <https://www.cdc.gov/opioids/patients/materials.html>. The athlete, and if the athlete is 17 years of age or younger, the athlete's parent or guardian, shall sign the document acknowledging receipt of the factsheet and return it to the district before the athlete initiates practice or competition.

Safe Place to Learn Act-EC 234, 234.1, 48985

School districts shall adopt policies that address the following:

- 1) Prohibits discrimination, harassment, intimidation and bullying based on actual or perceived characteristics set forth in EC § 220 and Penal Code 422.55;
- 2) Adopts a process for receiving and investigating complaints of discrimination, harassment, intimidation and bullying;
- 3) Maintenance of documentation of complaints and their resolution;
- 4) Process to ensure complainants are protected from retaliation and the identity of a complainant is kept confidential if appropriate; and
- 5) Identification of a responsible school district officer to ensure compliance.

The school district's policies and process for filing a complaint should be publicized to pupils, parents, employees and agents of the governing board. The notice shall be in English and in the primary language if 15 percent or more of the pupils enrolled in a public school that provides instruction in kindergarten or any of grades 1 through 12 inclusive, speak a single primary language other than English as determined by census data. The antidiscrimination and anti-harassment policies shall also be posted in schools and administrative offices.

Pupil Protections Relating to Immigration and Citizenship Status-EC 234.7

School districts must provide information to parents and guardians regarding their children's right to a free appropriate public education, regardless of immigration status or religious beliefs. This information shall include information relating to "know your rights" immigration enforcement and model policies established by the Attorney General.

Availability of Prospectus-EC 49091.14

Each school site shall create a prospectus which includes the curriculum, including titles, descriptions, and instructional aims of every course offered. The prospectus shall be compiled at least once annually and shall be made available upon request by parent or guardian.

Directory Information-EC 49073

Directory information of any pupil or former pupil may be released pursuant to local school district policy. Notice shall be given annually to all parents and guardians of the categories of information the school intends to release and the recipients of the information. The directory information of a particular pupil shall not be released if a parent or guardian notifies the school district that the information may not be released. The release of directory information of a pupil identified as a homeless child or youth is prohibited unless a parent or eligible student has provided written consent for the release of the information. EC 49061(c) identifies directory information that may be released. The following is sample language of such notice:

“The district also makes student *directory information* available in accordance with state and federal laws. *Directory information* includes the student's name, address, telephone number, date of birth, e-mail address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the pupil. Appropriate directory information may be provided to any agency or person except private, profit-making organizations (other than employers, potential employers, or news media). Names and addresses of seniors or terminating students may be given to public or private schools and colleges.

Upon written request from the parent of a student age 17 or younger, the district will withhold directory information about the student. If the student is 18 or older or enrolled in an institution of postsecondary instruction and makes a written request, the pupil's request to deny access to directory information will be honored. Requests must be submitted within 30 calendar days of the receipt of this notification. Additionally, directory information related to homeless or unaccompanied youths will not be released without the express written consent for its release by the eligible pupil or guardian.

If you do not wish to have your child's directory information released, please sign below and return to the school office within the next 30 days. Note that this will prohibit the district from providing the pupil's name and other information to the news media, interested schools, parent-teacher associations, interested employers, and similar parties.”

Surveys-EC 51513, 51514; 20 U.S.C. 1232h

School districts are required to notify parents or guardians of the need for their written permission before any test, questionnaire, survey or examination containing any questions about their child's personal beliefs or practices (or the pupil's family's beliefs or practices) in sex, family life, morality and religion, may be administered to any pupil in kindergarten, or grades 1-12, inclusive. No pupil will be required to submit to the survey, analysis or evaluation without parent's prior written consent. Notification must include specific or approximate dates of when any survey containing sensitive, personal information is to be administered and must provide an opportunity for parents to opt pupils out of participating in the survey. Parents must be given the opportunity to inspect any third-party survey upon request.

Per EC 51514, any school district which administers a voluntary survey that currently includes questions pertaining to sexual orientation and gender identity shall not remove those questions from subsequent administrations of the survey.

Access by Military Recruiters-20 U.S.C. 7908, ESEA 8528

Requires all school districts receiving assistance under No Child Left Behind to provide military recruiters the same access to secondary school students' names, addresses and telephone listings upon request by the military recruiters. A pupil or parent may request that this information not be released to military recruiters without prior written parental consent. School districts must notify all parents or guardians of the option to make such a request.

California High School Proficiency Exam-5 C.C.R. 11523

The principal of a school with either or both grades 11 and 12 must distribute to those pupils an announcement explaining the California High School Proficiency Exam under EC 48412. The notification shall be made with adequate time to allow interested pupils to meet all registration requirements for the fall test of that year.

Cal Grant Program-EC 69432.9

School districts, including charter schools, must notify all pupils enrolled in grade 12 that they will be deemed Cal Grant applicants unless they specifically opt out of such notification. A grade point average (GPA) shall be submitted electronically for all 12th grade pupils who have not opted out. The written notice shall be provided to all 12th grade pupils and, for a pupil under 18 years of age, his or her parent or guardian, by October 15 of the pupil's 12th grade year.

The school district or charter school shall, no later than January 1 of a pupil's grade 11 academic year, notify, in writing, each grade 11 pupil and, for a pupil under 18 years of age, the pupil's parent or guardian that, pursuant to subdivision (a), the pupil will be deemed a Cal Grant applicant unless the pupil opts out within a period of time specified in the notice, which shall not be less than 30 days. The required notice shall indicate when the school will first send grade point averages to the commission and the submission deadline of October 1. The school district or charter school shall provide an opportunity for the pupil to opt out of being automatically deemed a Cal Grant applicant.

Driver's Training-EC 35211

If a school district maintains a driver's training course, it must notify parents or guardians of potential civil liability of the minor which will be imposed on the parent or guardian, their insurance, and/or insurance coverage carried by the school district with respect to the use of motor vehicles in connection with such courses.

Off-Campus Lunch-EC 44808.5

If a school district permits pupils enrolled in high school to leave school grounds during lunch period, neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during the time the pupil has left school grounds pursuant to taking an off-campus lunch. If a school district permits off-campus lunch, the following notice must be sent to parents and guardians:

“The governing board of the [redacted] School District, pursuant to Section 44808.5 of the Education Code, has decided to permit the pupils enrolled at [redacted] High School to leave the school grounds during the lunch period. Section 44808.5 of the Education Code states: ‘Neither the school district nor any officer or employee thereof shall be liable for the conduct or safety of any pupil during such time as the pupil has left the school grounds pursuant to this section.’”

Pupil Fees-EC 49013

School districts shall establish policies concerning the provision of a free education to pupils.

Notice of the school district's fee policies and that complaints regarding pupil fees shall be handled through the Uniform Complaint Procedures shall be provided to pupils, parent, guardians and employees on an annual basis.

Rights of Parents or Guardians to Information and Participation-EC 51101

The school district should provide notice to parents or guardians of their right to be informed by the school, and to participate in the education of their children, as to the following:

- 1) To observe the classroom(s) in which their child is enrolled for the purpose of selecting the school their child will enroll in pursuant to the intradistrict and interdistrict attendance policies;
- 2) Within a reasonable time of their request, to meet with their child's teacher(s) and principal of the school in which their child is enrolled;
- 3) To volunteer their time and resources for the improvement of school facilities and school programs under the supervision of district employees;
- 4) To be timely notified if their child is absent from school without permission;
- 5) To receive the results of their child's performance on standardized and statewide tests;
- 6) To request a particular school for their child and receive a response from the school district, although the district is not obligated to grant the parent's request;
- 7) To have a school environment for their child that is safe and supportive of learning;
- 8) To examine the curriculum or materials of the class(es) in which their child is enrolled;
- 9) To be informed of their child's progress in school and who to contact if a problem arises;
- 10) To have access to the school records of their child;
- 11) To receive information regarding the academic performance standards, proficiencies, and skills their child is expected to accomplish;
- 12) To be informed in advance about school rules, discipline, attendance, dress code and procedures for visiting the school;
- 13) To receive information about any psychological testing the school performs on their child and to deny permission to giving the test;
- 14) To participate as a member of a parent advisory committee, school site council or site-based management leadership team;
- 15) To question anything in their child's record that the parent feels is inaccurate or is an invasion of privacy and to receive a response from the school; and
- 16) To be notified as early in the year as practicable if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal a decision to retain or promote their child.

California Assessment of Student Performance and Progress-EC 52052, 60640

The California Assessment of Student Performance and Progress ("CAASPP") System was established on June 1, 2014. Commencing with the 2014-2015 school year, the CAASPP System includes Smarter Balanced Summative assessments in English Language Arts and Math in grades three through eight and eleven and California Alternate Assessments ("CAA") in English Language Arts and Math in grades three through eight and eleven for students with

significant cognitive disabilities. The California Science test (“CAST”) for science is required for all students in grades five, eight and once in high school unless the student’s IEP indicates administration of the CAA. An optional, standards-based test in Spanish for reading/language arts in grades two through eleven for Spanish-speaking English learners who either receive instruction in their primary language or have been enrolled in a school in the United States for less than twelve months may be administered at District discretion. A parent or guardian may make a written request to excuse his or her child from any or all parts of the assessment.

Electronic Products or Services that Disseminate Advertising-EC 35182.5

If a district enters into a contract for electronic products or services that requires the dissemination of advertising to students, the district, among other requirements specified in EC 35182.5(c)(3), must provide written notice to the parents or guardians of the students that the advertising will be used in the classroom or other learning centers.

Access to Student Mental Health Services-EC 49428

A school of a school district or county office of education and a charter school shall notify, by one of three means, including through its annual notice, parents or guardians of pupils no less than twice during the school year on how to initiate access to available pupil mental health services on campus or in the community, or both. As specified in further detail in EC 49428, whether including this notice in the annual parent notification is mandatory or optional depends on which combination of methods of notification the school decides to use to inform parents or guardians.

Bullying and Harassment Prevention Information-EC 234.6

School districts must make readily accessible on the district’s website in a prominent location information on bullying and harassment prevention. School districts shall ensure that all of the following information is readily accessible in a prominent location on the local educational agency’s existing website in a manner that is easily accessible to parents or guardians and pupils:

1. The district's policy on pupil suicide prevention in grades 7 to 12;
2. The district's policy on pupil suicide prevention in kindergarten and grades 1 to 6, including reference to the age appropriateness of that policy;
3. The definition of discrimination and harassment based on sex, and the rights derived from the Sex Equity in Education Act;
4. The Title IX information included on a district's internet website, which should also include the District’s training materials;
5. A link to the Title IX information included on the department’s internet website;
6. The district's written policy on sexual harassment, as it pertains to pupils;
7. The district's policy, if it exists, on preventing and responding to hate violence;
8. The district's anti-discrimination, anti-harassment, anti-intimidation, and anti-bullying policies;
9. The district's anti-cyberbullying procedures;
10. A section on social media bullying that includes all of the following references to possible forums for social media bullying:

- a. Internet websites with free registration and ease of registration
 - b. Internet websites offering peer-to-peer instant messaging
 - c. Internet websites offering comment forums or sections
 - d. Internet websites offering image or video posting platforms;
11. A link to statewide resources, including community-based organizations, compiled by the department; and
 12. Any additional information the district deems important for preventing bullying and harassment.

Youth Athletics: Concussion Sudden Cardiac Arrest Prevention Protocols-H&SC 124235

A youth sports organization must follow specified protocols with respect to concussions and other head injuries. Any amateur sports competitions, trainings, camps or clubs in which persons 17 years of age or younger participate must follow concussion and other head injury protocols.

If an athlete who is 17 years of age or younger has been removed from athletic activity due to a suspected concussion or due to fainting or another suspected cardiac condition, the youth sports organization shall notify a parent or guardian of that athlete of the time and date of the injury, the symptoms observed, and any treatment provided to that athlete for the injury.

“At-Promise” Youth Changes-EC 234.1; 8266.1; 8423; 8801; 11300; 33426; 42920; 44324; 45391; 48660.1; 51266; 54690; 60901; 69981; PC 5087; 6025; 6027; 13825.2; 13825.4; 13825.5; 13826.11; 13864

The term “at-risk” to describe youth for purposes of various provisions of the Education Code and Penal Code is now deleted and replaced with the term “at-promise.”

Sexual Harassment: Written Policy: Posters-EC 231.5–231.6

School districts are required to provide a written copy of the sexual harassment policy as a part of an orientation program, as well as to each faculty or staff member at the beginning of the first quarter, semester, or summer session, as applicable. School sites serving students in grades 9-12 are required to create a poster that notifies students of the policy in EC 231.5. The schoolsite may partner with local, state, or federal agencies, or nonprofit organizations, for purposes of the design and content of the poster. The language in the poster shall be age appropriate and culturally relevant, and the schoolsite may partner with local, state, or federal agencies, or nonprofit organizations, for these purposes. The poster must meet the following requirements:

- 1) The language in the poster shall be age appropriate and culturally relevant, and the school site may partner with local, state or federal agencies, or nonprofit organizations
- 2) The poster shall be displayed in English and any primary language spoken by 15% or more of the pupils enrolled at the school site
- 3) The poster shall be no smaller than 8.5 by 11 inches and use at least 12-point font
- 4) The poster shall display, at minimum, all the following information:

- a. The rules and procedures for reporting a charge of sexual harassment
 - b. The name, phone number, and email address of an appropriate school site official to contact to report a charge of sexual harassment
 - c. The rights of the reporting pupil, the complainant, and the respondent, and the responsibilities of the school site in accordance with the applicable written policy on sexual harassment
- 5) The poster shall be prominently and conspicuously displayed in each bathroom and locker room at the school site
 - 6) The poster may be prominently and conspicuously displayed in public areas at the school site that are accessible to, and commonly frequented by, pupils, including but not limited to, classrooms, classroom hallways, gymnasiums, auditoriums, and cafeterias

Self-Administration of Prescribed Asthma Medication-EC 49423.1

School districts must accept a written statement provided by a physician or surgeon permitting a student to self-administer asthma medication. The written statement shall detail the following:

- 1) The name, method, amount and time schedules by which the medication is to be taken
- 2) A confirmation that the student can self-administer inhaled asthma medication
- 3) A written statement from the parent, foster parent, or guardian consenting to the self-administration
- 4) A release for the school nurse or other designated school personnel to consult with the healthcare provider of the student regarding any questions that may arise about the medication
- 5) A release from civil liability for the school district and school personnel if the student suffers an adverse reaction by taking the medication

The statement from the student's physician or surgeon may be one who is contracted with a prepaid health plan operating in Mexico, provided the statement is in both English and Spanish. A school nurse or other designated school personnel will be subject to professional review, liable in a civil action or subject to criminal prosecution for acts or omissions relating to the student self-administering the medication in accordance with physician's written statement. Furthermore, a school district will not be subject to civil liabilities if the student suffers an adverse reaction self-administering the asthma medication in accordance with the written statement from the physician.

Homework Assignments for Suspended Pupils-EC 47606.2; 48913.5

A teacher is required to provide any student in grades 1-12 who has been suspended from school for 2 or more school days the homework the student would have been assigned upon request from the parent, guardian, student, or other person holding the right to make education decisions for the pupil. If the request for the homework has been made, the assignments must be turned into the teacher by the student upon either the student's return to school from the suspension or within the timeframe initially prescribed by the teacher, whichever is later. If the teacher is unable to grade the homework assignment before the end of the academic term, the assignment shall not be included in the calculation of the student's overall grade.

Interdistrict Attendance: Prohibition on Transfers by a School District of Residence-EC

46600

A school district of residence shall approve an intradistrict transfer request for a victim of an act of bullying unless the requested school is at maximum capacity, in which case the school district shall accept an intradistrict transfer request for a different school in the school district. A school district of proposed enrollment is required to accept all students who apply to transfer as victims of bullying until the district is at maximum capacity. The school district of proposed enrollment are required to ensure the students are selected through an unbiased process that prohibits inquiry into whether the student should be enrolled based on academic or athletic performance, physical condition, proficiency in English, family income, race, ethnicity, gender, gender identity, gender expression and immigration status. Upon request of the parent or guardian, the school district of enrollment is required to provide transportation assistance if the student is also eligible for free or reduced-price meals.

Special Education: Nonpublic, Nonsectarian Schools or Agencies-EC 51225.2; 56365; 56366.1; 56366.4; 56366.10

NPS/NPA Training

The nonpublic, nonsectarian agency (NPS/NPA) is required to document the training of staff who will have contact or interaction with students during the school day in the use of evidence-based practices and interventions specific to the unique behavioral needs of the NPS's/NPA's student population. The training must be provided within 30 days of enrollment for new staff, and annually to all staff who have contact with students during the school day. The training shall be selected and conducted by the NPS/NPA and must satisfy the following conditions:

1. Be conducted by persons licensed or certified in fields related to the evidence-based practices and interventions being taught
2. Be taught in a manner consistent with the development and implementation of individualized education programs; and
3. Be consistent with the requirements of Education Code relating to pupil restraint and seclusion

The content of the training shall include, but is not limited to, all the following:

1. Positive behavioral intervention and supports, including collection, analysis, and use of data to inform, plan and implement behavioral supports;
2. How to understand and address challenging behaviors, including evidence-based strategies for preventing those behaviors; and
3. Evidence-based interventions for reducing and replacing the challenging behaviors, including de-escalation techniques.

The school district contracting with the NPS/NPA shall annually verify compliance with these training requirements and the NPS/NPA shall annually report to the California Department of Education ("CDE") this verification. Written records of the annual training shall be maintained and provided upon request.

NPS/NPA Administrator Credential/License

The NPS/NPA is required to document (in the application for certification with CDE) that the administrator of the NPS/NPA holds or is in the process of obtaining one of the following:

1. An administrative credential granted by an accredited postsecondary education institution and two years of experience with students with disabilities;
2. A pupil personal services credential and authorizes school counseling or psychology;
3. A license as a clinical social worker issued by the Board of Behavioral Sciences;
4. A license in psychology regulated by the Board of Psychology;
5. A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation;
6. A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator;
7. A license as a marriage and family therapist certified by the Board of Behavioral Sciences;
8. A license as an educational psychologist issued by the Board of Behavioral Sciences; or
9. A license as a professional clinical counselor issued by the Board of Behavioral Sciences

NPS/NPA Notification of Law Enforcement Involvement

A NPS/NPA is required to notify CDE and the school district of any student involved incident at the NPS/NPA in which law enforcement was contacted. This notification shall be provided in writing no later than one business day after the incident occurred.

NPS/NPAs Qualified Individual to Implement a Behavioral Intervention Plan ("BIP")

A NPS/NPA serving students with significant behavioral needs or who have a BIP must have an individual onsite during school hours who is qualified and responsible for the design, planning and implementation of behavioral interventions to be certified by CDE.

Requirements for School Districts

For a NPS/NPA seeking initial certification, the school district is required to verify that the plan and timeline for the new training requirements are included in the master contract. For NPSs/NPAs not in existence as of January 1 immediately preceding a school year, the contracting school district must verify that the new training requirements are complied with 30 days following the commencement of the school year. The school district is required to submit verification to the Superintendent at that time.

A school district that enters into a master contract with a NPS/NPA school shall conduct, at minimum, the following:

1. An onsite visit to the NPS/NPA before placement of a pupil if the school district does not have any pupils enrolled at the school at the time of placement.
2. At least one onsite monitoring visit during each school year to the NPS/NPA at which the school district has a pupil attending and with which it maintains a master contract. The monitoring visit shall include, but is not limited to:

- a. A review of services provided to the pupil through the individual service agreement between the school district and NPS/NPA;
 - b. A review of progress the pupil is making toward the goals set forth in the pupil's Individualized Education Program;
 - c. A review of progress the pupil is making toward the goals set forth in the pupil's BIP if the pupil has a BIP;
 - d. An observation of the pupil during instruction; and
 - e. A walkthrough of the facility
3. The school district shall report the findings resulting from the monitoring visit to CDE within 60 days of the onsite visit. On or before June 30, 2020, CDE, shall, with input from special education local plan area administrators, create and publish criteria for reporting this information to the department.

School Accountability: Local Control and Accountability Plans: State Priorities: Pupil Achievement-EC 52060, 52075, 52066

School districts and county boards of education must measure pupil achievement in their local control and accountability plan (LCAP) separate calculations for the following:

1. The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and California State University;
2. The percentage of students who have successfully completed courses that satisfy the requirements for career technical education sequences or programs of study that align with state board-approved career technical education standards;
3. The percentage of students who have successfully completed both types of courses described in 1 and 2;
4. The percentage of English learner pupils who make progress toward English proficiency as measured by the English Language Proficiency Assessments for California or any subsequent assessment of English proficiency, as certified by the state board;
5. The English learner reclassification rate;
6. The percentage of pupils who have passed an advanced placement examination with a score of 3 or higher;
7. The percentage of pupils who demonstrate college preparedness pursuant to the Early Assessment Program, as described in Chapter 6 (commencing with Section 99300) of Part 65 of Division 14 of Title 3, or any subsequent assessment of college preparedness.

Migrant Education: Pupil Residency-EC 48204.7

Migratory students have the right to attend their school of origin in a similar manner to the rights provided to foster students and homeless students. Migratory students must be allowed to continue to attend their school of origin regardless of any subsequent change of residency so long as the student continues to be a student "who is a migratory child." A student who is transitioning between grade levels must be allowed to continue to attend the school district of origin in the same attendance area. A student who is transitioning to middle or high school must be allowed to attend the school district or origin's designated middle or high school even if the school is located within another school district. The enrolling school district is required to enroll the student even if the student has outstanding fees or items due to the last school district, or if the student is unable to produce enrollment records. If the receiving school has a uniform policy the student must immediately be enrolled even if the student does not have the appropriate school uniform

clothes. If a migratory student loses their status during the school year, the student will be allowed to attend the school of origin of the remainder of the years for students in Kindergarten through 8th grade. High school students must be allowed to continue at the school of origin through graduation. The school of origin is required to inform the student and their parents of the student's eligibility to receive migrant education services.

Pupil Suicide Prevention Policies-EC 215

Requires a school district, county office of education, or charger school that serves students in Kindergarten through 6th grade to adopt or update a policy on suicide prevention that specifically addresses the needs of high-risk groups within those grades including prevention, intervention, and postvention. The definition of high-risk groups includes (but not be limited to):

1. Students bereaved by suicide
2. Students with disabilities, mental health disorders, or substance abuse disorders
3. Homeless youth or in out-of-home settings, such as foster care.
4. LGBTQ students

The policy must be age-appropriate and, in a manner, sensitive to the needs of young people. The policy must also address any training on suicide awareness and prevention to be provided to teachers of students in all grades served by the education agency.

Employees: Lactation Accommodation-Labor Code (LC) 1034; 1030; 1031; 1033

Requires an employer to provide a private lactation location other than a bathroom that must be in "close proximity to the employee's workspace" with the following features:

1. Is shielded from view and free from intrusion while the employee expresses milk;
2. Contain a surface to place a breast pump and personal items;
3. Contain a place to sit;
4. Have access to electricity or alternative devices (such as extension cords or charging stations) needed to operate an electric or battery powered breast pump

Employers must also provide access to a sink with running water and refrigerator or other cooling device suitable for storing milk in close proximity to the employee's workspace. An employer in a multitenant building or multiemployer worksite may comply with this law by providing a space shared among multiple employees within the building or worksite if the employer cannot provide a lactation location within the employer's own workspace. An employer who fails to provide break time or adequate lactation accommodations may be fined one hundred dollars (\$100) for each day an employee is denied reasonable break time or adequate space to express milk.

In addition, employers are required to develop and implement a policy regarding lactation accommodation requirements that include the following:

1. A statement about an employee's right to request lactation accommodation;
2. The process by which the employee makes the request;
3. An employer's obligation to respond to the request; and
4. A statement about an employee's right to file a complaint with the Labor Commission for any violation of the law

This policy must be included in the employee handbook made available to employees and distribute the policy to new employees at the time of hire and when an employee makes an inquiry about or requests parental leave.

An employer with fewer with 50 employees who can demonstrate that this requirement would impose an undue hardship by causing the employer significant difficulty or expense when considered in relation to the size, financial resources, nature, or structure of the employer's business. The employer must make reasonable efforts to provide the employee with the use of a room or other location, other than a toilet stall, near the employee's work area for the employee to express milk in private.

Discrimination: Hairstyles-EC 212.1; GC 12926

School districts may not discriminate on the basis of race for access to education and in hiring, promoting, and termination individuals to include traits associated with race, including "hair texture" and "protective hairstyles." "Protective hairstyles" is defined to include (but not limited to) styles such as braids, locks, and twists.

Pupil Meals: Child Hunger Prevention and Fair Treatment-EC49557.2, 49557.5

A student whose parent or guardian has unpaid meal charges must not be shamed, treated differently, or denied a reimbursable meal of the pupils choice because of the fact that the student's parent or guardian has unpaid meal fees, and shall ensure that the student is not shamed or treated differently from other students. A student who has unpaid meal charges is required to be served a reimbursable meal of their choice through the school year regardless of the level of debt incurred by the household. Schools with a current meal charge policy that allows for alternate meals or debt limits must immediately revise their local meal charge policies and provide written communication to households. School personnel cannot deny or delay students from receiving meals based on any disciplinary action. Furthermore, school personnel may not take any action directed at a student to collect unpaid meal debt but must direct these efforts to the parent or guardian. Before sending the notification to parents or guardians regarding a debt balance, the local education agency must attempt to directly certify the student for free or reduced-price meals.

A school district may include these notifications at the beginning of the first semester or quarter of the regular school term required pursuant to Section 48980.

Immunizations: Medical Exemptions-H&SC 120372; 120372.05; 120440

School districts are bound by the requirements for medical exemption, physicians, parents, and schools are set forth defined below:

Use of Standardized Medical Exemption Form

The California Department of Public Health is required to develop and make available for use by licensed physicians and surgeons and electronic, standardized, statewide medical exemption request form that would be transmitted using the California Immunization Registry and would be

the only documentation of a medical exemption that a school may accept. At minimum, the medical exemption form must require all of the following:

1. The name, California medical license number, business address, and telephone number of the physician and surgeon who issue the medical exemption, and of the primary care physician of the child, if different from the physician who issued the medical exemption;
2. The name of the child for whom the exemption is sought, the name and address of child's parent or guardian, and the name and address of the child's school or other institution;
3. A statement certifying that the physician has conducted a physical examination and evaluation of the child consistent with the relevant standard of care and complied with all applicable requirements of this law;
4. Whether the physician who issued the medical exemption is the child's primary care physician. If the issuing physician is not the child's primary care physician, the issuing physician shall also provide an explanation as to why the issuing physician and not the primary care physician is filling out the medical exemption form;
5. How long the physician has been treating the child;
6. A description of the medical basis for which the exemption for each individual immunization is sought. Each specific immunization shall be listed separately and space on the form shall be provided to allow for the inclusion of descriptive information for each immunization for which the exemption is sought;
7. Whether the medical exemption is permanent or temporary, including the date upon which a temporary medical exemption will expire. A temporary exemption shall not exceed one year. All medical exemptions shall not extend beyond the grade span, as defined by H&SC 120370;
8. An authorization for the department to contact the issuing physician for purposes of this law and for the release of records related to the medical exemption to the department, the Medical Board of California, and the Osteopathic Medical Board of California; and
9. A certification by the issuing physician that the statements and information contained in the form are true, accurate, and complete.

Requirement of Physicians and Surgeons to Provide Notice to Parents

If a parent or guardian requests a licensed physician and surgeon to submit a medical exemption for the parent's or guardian's child, the physician and surgeon shall inform the parent or guardian of the requirements set forth above. If the parent or guardian consents, the physician and surgeon shall examine the child and submit a completed medical exemption certification from to the State Department of Public Health.

Requirement by Schools to Submit Annual Reports on Immunization Status to the State

The governing board of a school district must file a written report on the immunization status of new students to the school with the State Department of Public Health and the local health department at times and on forms prescribed by the State Department of Public Health. These reports are required to be filed on at least an annual basis.

State's Review of Medical Exemptions

Requires the State Department of Public Health to annually review immunization reports from schools to identify schools with an overall immunization rate of less than 95%, physicians and

surgeons who submitted 5 or more medical exemption forms in one calendar year, and schools and institutions that do not report immunization rates to the department. A clinically trained department staff member who is a physician and surgeon or registered nurse is required to review all medical exemption forms submitted meeting those conditions. Medical exemptions issued prior to January 1, 2020 will not be revoked unless the exemption was issued by a physician or surgeon that has been subject to disciplinary action by the Medical Board of California or the Osteopathic Medical Board of California.

Appeal Rights

A parent or guardian may appeal a medical exemption denial or revocation to the Secretary of California Health and Human Services. The appeal is to be conducted by an independent expert review panel of licensed physicians and surgeons, who are required to evaluate appeals consistent with specified guidelines and to submit its decision to the Secretary. The Secretary is required to adopt the determination of the independent expert review panel and promptly issue a written decision to the child's parent or guardian. This final decision is not subject to further administrative review. The student who is appealing a medical exemption revocation may continue school attendance without being required to commence the immunization schedule required for conditional admittance, so long as the appeal is filed within 30 calendar days of the revocation.

Immunizations-H&SC 120370; 120372; 120372.05

If a parent or guardian files with the governing authority of a school a written statement by a licensed physician and surgeon stating that immunization is not considered safe prior to January 1, 2021, the child shall be exempt from vaccination requirements. A child who has a medical exemption issued before January 1, 2020 can continue enrollment at the school until the next grade span which is each of the following: birth to preschool, Kindergarten and grades 1 to 6 (including transitional kindergarten), and grades 7-12. On or after July 1, 2021, a school may not unconditionally admit or readmit or advance any student to 7th grade level unless the student has been immunized or has a medical exemption through a procedure that includes the completion of the statewide form.

Pupil Attendance: School Start Times-EC 46148

The middle school day can begin no earlier than 8:00 a.m. and the high school day no earlier than 8:30 a.m. by July 1, 2022. Charter schools are also required to change start times in accordance with this law.

Protection and Advocacy Agency-Welfare & Institutions Code (W&IC 4900); 4902; 4903

Implements a protection and advocacy agency access to investigate and advocate for the rights of persons with developmental and mental health disabilities. Following a complaint or report of alleged abuse and a finding of probable cause, the agency is entitled to investigate and must be provided reasonable access to the facility. This includes the opportunity to interview any individual with a disability, employee, or other person with knowledge of the alleged abuse. The agency is entitled to monitor a facility's, program's, or service providers compliance with the rights and safety of individuals with disabilities. The school district is required to provide the

agency with the name and contact information for the parent or guardian of a student and the agency has authority to access, inspect, and copy the student's records.

Pupil Discipline: Suspensions: Willful Defiance-EC 48901.1

Charter schools may not suspend a student for disrupting school activities or otherwise willfully defying the valid authority of school personnel engaged in the performance of their duties for grades 1 to 12, inclusive. Suspension for these acts is further prohibited for grades 6 to 8 through July 1, 2025. Recommendations for expulsion of a student for these acts remains prohibited for students enrolled in any grade.

SPECIAL CIRCUMSTANCE NOTIFICATIONS

(Should be Included in Annual Notification Only if Special Circumstances Indicated in Notice are Applicable to School District Issuing Notice.)

Dress Code/Gang Apparel-EC 35183

School districts may adopt a reasonable dress code that requires pupils to wear a school-wide uniform or prohibits pupils from wearing gang-related apparel. School districts must provide a six-month notice to parents or guardians before implementing a school wide uniform policy.

Bilingual Education-EC 52173

School districts must notify the parents or guardians that their pupil will be enrolled in a bilingual education program. The notice shall contain a simple description of the program, inform the parent or guardian they have the right and are encouraged to visit the class in which their pupil will be enrolled and to have a school conference to explain the purpose of such an education, inform the parent of the opportunity to participate in the school advisory committee and that they have the right not to have their pupil enrolled in the program. Notice shall be in English and the primary language of the pupil.

Marketing: Disclosure of Student Information-20 U.S.C. 1232g

School districts must notify parents or guardians of its policies concerning the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information and the ability to opt-out. The notification is to be provided annually, at the beginning of the school year or within a reasonable period of time after any substantive changes in the policy.

English Immersion Program-EC 310

School districts must notify parents or guardians when their pupil is placed in an English Immersion Program and they must be informed of an opportunity to waive the requirements of EC 305 with prior written informed consent.

Migrant Education-EC 54444.2

Requires school districts receiving migrant education funds or services to actively solicit parental involvement in planning, operation and evaluation of its programs through the establishment of a parent advisory council. School districts must notify parents that they have the sole authority to determine the composition of the council. The notice must be in a language the parents understand.

Title I-20 U.S.C. 6311

At the beginning of each school year, the school district must notify parents or guardians of each student attending any school receiving Title I funds that they may request and receive information regarding the professional qualifications of the student's classroom teachers and the student's level of achievement on State academic assessments. Parents may also request and receive information regarding whether the teacher has met the State's licensing and

qualification requirements for the grade and subject areas in which they teach, whether the teacher is teaching under an emergency or provisional status, any degrees and certificates held by the teacher and whether the student is receiving services by paraprofessionals and their qualifications.

Parents or guardians must also be notified when the student has been assigned, or has been taught for four or more consecutive weeks in a core academic class, by a teacher who does not meet the NCLB qualifications. The notification must be provided in a language the parents or guardians can understand.

Tobacco-Free Campus-H&SC 104420, 104495

All school districts and county offices of education that receive Tobacco Use Prevention (TUPE) funding must adopt and enforce a tobacco-free campus policy. Information about the policy and enforcement procedures must be communicated clearly to school personnel, parents, pupils and the larger community. Signs stating "Tobacco use is prohibited" must be prominently displayed at all entrances to school property. Information about smoking cessation support programs must be made available and encouraged for pupils and staff. Health & Safety Code section 104495 further prohibits smoking and use of any tobacco-related products and disposal of any tobacco-related waste within 25 feet of a school playground. The prohibition does not apply to private property or a public sidewalk located within 25 feet of a playground.

Unsafe School Choice-5 C.C.R. 11993(k); 20 U.S.C. 7912

School districts shall notify parents or guardians of pupils in elementary and/or secondary schools considered to be "persistently dangerous" pursuant to California Department of Education guidelines and also provide notice of available options for attendance at a safe school. "Any firearms violations" is an event which must be considered in determining whether a school site is at risk of being classified as persistently dangerous. Students must be allowed to attend a safe school.

Pupil Records: Social Media-EC 49073.6

School districts that consider a program to gather or maintain in its records any information obtained from social media of any enrolled pupil shall notify pupils and their parents or guardians about the proposed program and provide an opportunity for public comment at a regularly scheduled public meeting of the governing board. For each school district that adopts such a program, the school district shall notify each parent or guardian of a pupil subject to the program that the pupil's information is being gathered from social media and the process for destroying such information within one year after the pupil turns 18 or within one year after the pupil is no longer enrolled in the school district, whichever occurs first.

Transfer of Pupils Convicted of Violent Felony or Misdemeanor-EC 48929, 48980(m)

School district governing boards can adopt a policy to allow the board to transfer of students convicted of violent felonies or misdemeanors to other schools in the district to protect victims from more harm. The policy must include a requirement that the pupil and pupil's parent be notified of the right to request a meeting with the school principal or designee of the school or

school district, the process for recommending the transfer to the Board, the process for the Board's decision, the extent to which the Board's decision is subject to periodic review, and the procedures for such review. If the Board adopts such a policy, it must annually notify parents of the policy.

Community Colleges: College and Career Access Pathways Partnership-EC 76004

A high school student participating under a College and Career Access Pathways (CCAP) partnership must submit one parental consent form and principal recommendation. The recent amendment of EC 76004 eliminated the requirement imposed on the governing board of each school district entering into a CCAP partnership agreement to present the dual enrollment partnership agreement as an informational item at a separate open public meeting of that board before acting to approve or disapprove the proposed agreement. Units completed by a student pursuant to a CCAP agreement may count towards determining a student's registration priority for enrollment and course registration at a community college.

Parks: Outdoor Environment Education: Grant Program-Public Resources Code (PRC) 5090.75

The Director of Parks and Recreation must establish the Outdoor Equity Grants Program to increase the ability of underserved and at risk populations to participate in outdoor environmental educational experiences at state parks and other public lands where outdoor environmental education programs take place. Priority funding must be given to outdoor environmental education programs that primarily provide outreach to and serve pupils who are eligible for free and reduced-price meals, foster youth, or pupils of limited English proficiency.

Pupils: Use of Smartphones-EC 48901.7

A student cannot be prohibited from possessing or using a smartphone at school in the following situations:

1. During an emergency situation or as a response to a perceived threat of danger;
2. When a teacher or administrator gives permission to a student to possess or use a cell phone, subject to reasonable limitations imposed by the person giving permission;
3. When necessary for the health or well-being of a student, as determined by a licensed physician and surgeon; and
4. When possession or use of the cell phone is required pursuant to a student's individualized education program.

Maintenance of the Codes -Various [FOR REFERENCE ONLY]

The following statutes make non-substantive changes in various provisions of law to effectuate the recommendations made by the Legislative Counsel to the Legislature specific to students:

- EC 32283.5: CDE's online training module relating to bullying or bullying prevention
- EC 33352: Data related to physical education that is collected through the categorical program monitoring
- EC 35179.6: Automated external defibrillators for schools that elect to offer any

interscholastic athletic program

- EC 44991: Administrative proceeding involving an alleged offense involving a minor that meets the definition of egregious misconduct
- EC 49613.5: Free or reduced-price meals provided by charter schools
- EC 48900: Grounds for suspension (*included in this guide; incorporated into law as SB 419*)
- EC 48900.5: Other means of correction
- EC 49005: Legislative intent regarding restraint and seclusion
- EC 49005.1: Definitions related to restraint and seclusion
- EC 49006.4: Restraint and seclusion used on an individual with exceptional needs
- EC 49060: Legislative intent regarding access to pupil records
- EC 49064: Access log or record maintained in a pupil's record
- EC 49069: Renumbered to EC 49069.7
- EC 49077: Subpoena of pupil records
- EC 49085: Sharing and reporting of data related to children and youth in foster care
- EC 51225.37: World language courses approved as "A-G" courses
- EC 88828: Strong Workforce Program, K-12 component
- GC 6254: California Public Records Act disclosure exceptions
- GC 12950: Employer's responsibility to provide information on sexual harassment
- GC 12950.1: Employee training and education regarding sexual harassment (*included in this guide; incorporated into law by SB 778*)
- HSC 11056: Schedule III controlled substances
- VC 21212: Properly fitted and fastened bicycle helmets for a person under 18 years of age
- WIC 207: Place of detention for minors
- WIC 207.1: Detention of minors in jail or lockup
- WIC 211: Detention of minors in state prison or any facility under the jurisdiction of the Department of Corrections and Rehabilitation
- WIC 361.2: Consideration prior to order for removal and placement of minor
- WIC 625.2: Chemical testing of minors
- WIC 727.32: Procedures to terminate parental rights

Pupil Instruction: Community Emergency Response Training-EC 51230 [FOR REFERENCE ONLY]

If a governing board of a school district requires the completion of community service hours as a requirement for graduation from high school, the school district may provide a student with credit towards the community service hours required for graduation commensurate with the hours required for completion of a course in community emergency response training.

Elementary and Secondary Education: Omnibus Bill-EC 1900; 35179.6; 47605; 47605.6; 48600; 49550; 51220; 51810; 52501; 52570 [FOR REFERENCE ONLY]

The aforementioned EC sections changed the definition of "school day" for school districts to any day that pupils in Kindergarten or grades 1-12, inclusive, are attending school for purposes of classroom instruction. This includes but is not limited to: student attendance at minimum days, state-funded preschool, transitional kindergarten, summer school (including incoming kindergarten students), extended school year days, and Saturday school sessions.

**The California Complete Count: Local Education Agencies-GC 65040.17 [FOR
REFERENCE ONLY]**

The California Census Office must partner with local education agencies to make information about the 2020 census available to parents and students. The information provided shall include, but not be limited to:

1. The importance of the census;
2. The privacy protections and policies set forth by the United States Census Bureau;
3. Community-based resources available to assist with completing the federal census questionnaire;
4. How to access resources provided by the United States Census Bureau; and
5. Any other information the California Complete County – Census 2020 Office determines is necessary or convenient to encourage participation in the census

**Education Finance: Education Omnibus Budget Trailer Bill – Various [FOR
REFERENCE ONLY]**

The following changes were recently made to several existing laws related to charter schools:

- EC 33050: prohibits the State board of Education from waiving the following EC sections:
 - 2574: county office state funding
 - 47632: charter school state funding
 - 47635(i); 47652: advanced apportionment for charter schools
 - 47660: charter school excluded from district funds
 - 48310: school district of choice state funding
 - 48359.5: basic aid school district funding
- EC 47604.33(c): expands oversight authority by requiring the chartering authority to use financial or other information it obtains from the charter school to perform all oversight duties specified in 47604.32(a), including monitoring and not just assessing the fiscal condition of the charter school.
- EC 47605(b)(5)(A)(ii): requires a charter school petition to reasonably comprehensively describe annual goals for all pupils and for each subgroup of pupils identified in EC 52052 in each of the state priority areas specified in EC 52060 subdivision (d)(2)-(8) for each grade level served by the charter school. It is only required for charter schools to address priorities applicable to the nature of the program operated by the charter school.
- EC 47605: explicitly prohibits a charter school from discouraging enrollment or encouraging disenrollment for any pupil for any reason, and specifically for reasons based on academic performance, the pupil's nationality, race, ethnicity, or sexual orientation, or because the pupil is disabled, academically low-achieving, an English learner, neglected or delinquent, homeless, economically disadvantaged, or a foster youth.
 - Subparagraph (d)(4)(B) now prohibits a charter school from requesting a pupil's record or requiring a parent to provide a pupil's records prior to enrollment in a charter school.
 - Subparagraph (d)(4)(D)(i)-(iii) requires the California Department of Education to

- develop a notice of the requirements of paragraph (4) and for the notice to be posted on the charter school's website and provided to parent/guardian/pupil 18 years of older anytime they inquire about enrollment, in advance of conducting any lottery on enrollment, and in advance of any disenrollment of the pupil from the charter school.
- Subparagraph (d)(4)(E)(i)-(iii) allows any person who suspects that a charter school has violated paragraph 4 may file a complaint with the chartering authority and for the California Department of Education to develop a template to be used for filing such complaints.
 - Subparagraph (d) (5): allows a charter school that operates in partnership with the California National Guard as of July 1, 2019 to dismiss a student from the charter school for failing to maintain the minimum standards of conduct required by the Military Department.
 - EC 47606.5: requires the governing body of a charter school to hold a public hearing to adopt a local control and accountability plan (LCAP) using a template adopted by the state board, and adding paragraphs (e) through (h):
 - Requires the governing body of a charter school to hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP or annual update to the LCAP, after posting the agenda at least 72 hours before the public hearing and making the LCAP or annual update to the LCAP available for public inspection at each site operated by the charter school.
 - Allow the governing body of a charter school to adopt revisions to a local control and accountability plan during the period the LCAP is in effect only if it follows the process to adopt a LCAP pursuant to this section and the revisions are adopted in a public meeting.
 - Requires charter schools to submit the adopted or revised LCAP to its chartering authority and the county superintendent of schools as part of annual report requirements of EC 47604.33.
 - Requires charter schools to prominently post on their website and LCAP adopted by the governing body of the charter school, and any updates or revisions to an LCAP approved by the governing body of the charter school.
 - EC 47632(i)(3): amends the definition of "sponsoring local educational agency" for purposes of determining in lieu property tax funding due to a state-authorized charter from the district that initially denied the charter petition to the school district designated by the State Board or, if no such designated district, to the pupil's school district of residence if the school district of residence is a basic aid district.
 - EC 4895: extends existing written translation and response requirements for public schools to charter schools for all notices, reports, statements, or records sent to parents anytime 15% or more of the pupils enrolled in charter school speak a single primary language other than English.
 - EC 52065: requires the superintendents of school districts, county offices of education, and the State Superintendent to post on the homepage the agency's website any LCAP approved by the governing board of the school district, governing body of a charter school, or the county office, or links to those plans, of those agencies within its jurisdiction.

Law Enforcement: Use of Deadly Force: Training: Policies-GC 7286–7286.5; PC 13519.10

[FOR REFERENCE ONLY]

Law enforcement agencies must maintain a use of force policy no later than January 1, 2021, that provides a minimum standard on use of force. The policy must include all of the following:

1. A requirement that officers utilize de-escalation techniques, crisis intervention tactics, and other alternatives to force when feasible;
2. A requirement that an officer may only use a level of force that they reasonably believe is proportional to the seriousness of the suspected offense or the reasonably perceived level of actual or threatened resistance;
3. A requirement that officers report potential excessive force to a superior officer when present and observing another officer using force that the officer believes to be beyond that which is necessary, as determined by an objectively reasonable officer under the circumstances based upon the totality of information actually known to the officer;
4. Clear and specific guidelines regarding situations in which officers may or may not draw a firearm or point a firearm at a person;
5. A requirement that officers consider their surroundings and potential risks to bystanders, to the extent reasonable under the circumstances, before discharging a firearm;
6. Procedures for disclosing public records in accordance with GC 832.7;
7. Procedures for the filing, investigation, and reporting of citizen complaints regarding use of force incidents;
8. A requirement that an officer intercede when present and observing another officer using force that is clearly beyond that which is necessary, as determined by an objectively reasonable officer under the circumstances, taking into account the possibility that other officers may have additional information regarding the threat posed by a subject;
9. Comprehensive and specific guidelines regarding approved methods and devices available for the application of force;
10. An explicitly stated requirement that officers carry out duties, including use of force, in a manner that is fair and unbiased;
11. Comprehensive and specific guidelines for the application of deadly force;
12. Comprehensive and detailed requirements for prompt internal reporting and notification regarding a use of force incident, including reporting use of force incidents to the Department of Justice in compliance with GC 12525.2;
13. The role of supervisors in the review of use of force applications;
14. A requirement that officers promptly provide, if properly trained, or otherwise promptly procure medical assistance for persons injured in a use of force incident, when reasonable and safe to do so;
15. Training standards and requirements relating to demonstrated knowledge and understanding of the law enforcement agency's use of force policy by officers, investigators, and supervisors;
16. Training and guidelines regarding vulnerable populations, including, but not limited to, children, elderly persons, people who are pregnant, and people with physical, mental, and developmental disabilities;
17. Comprehensive and specific guidelines under which the discharge of a firearm at or from a moving vehicle may or may not be permitted;
18. Factors for evaluating and reviewing all use of force incidents;
19. Minimum training and course titles required to meet the objectives in the use of force policy; and

20. A requirement for the regular review and updating of the policy to reflect developing practices and procedures

The law enforcement agency is required to make its policy accessible to the public. Law enforcement agencies are also required to implement a course on the use of force and develop uniform, minimum guidelines for use of force for law enforcement agencies to adopt.

College and Career Access Pathways Partnerships-EC 76004

The governing board of a community college district and the governing board of a school district or the governing body of a charter school providing career technical education pathways under a CCAP partnership must consult with the appropriate local workforce development board to determine the extent to which the pathways are aligned with regional and statewide employment needs. Requires the governing board of each district to present, take comments from the public on, and approve or disapprove the proposed agreement at an open public meeting of the board.

OPTIONAL NOTIFICATIONS

(Other Required Notifications That May, But Need Not Be Included in Annual Notification)

School Accountability Report Card-EC 35256, 35258

School districts must develop for each school a school accountability report card. Districts must publicize the report cards, must provide parents and guardians with a copy of the school accountability report card upon request and make a concerted effort to notify the parents of the purpose of the school accountability reports cards. Content of the report card is defined by EC 33126 and 33286.

Note: The school accountability report card is a required notification but not a part of the annual notifications. We recommend including it within the annual notifications to ensure parents are appropriately notified.

Duty of Pupils-EC 44807

School districts may notify parents or guardians of every teacher's duty to hold pupils accountable for their conduct on the way to and from school, and on the playground, or during recess. A teacher, vice principal, principal or any other certificated employee of a school district, shall not be subject to criminal prosecution or criminal penalties for the exercise, during the performance of his duties, of the same degree or physical control over a pupil that a parent would be legally privileged to exercise but which in no event shall exceed the amount of physical control reasonably necessary to maintain order, protect property, or protect the health and safety of pupils, or to maintain proper and appropriate conditions conducive to learning.

GATE Programs

School districts that adopt a GATE program should provide details regarding the District's GATE plan on its website, if applicable.

Comprehensive School Safety Plan-EC 32286, 32288

The school district or charter school may notify parents and guardians of all pupils of the school safety plan. Each school is required to report on the status of its school safety plan, including a description of its key elements, in the annual school accountability report card. The planning committee is required to hold a public meeting to allow members of the public the opportunity to express an opinion about the school plan. Planning committee to notify in writing specified persons and entities. The district must notify the State Department of Education by October 15 of schools that are not in compliance with safety plans.

Dangerous Objects-PC 417.27, 12550, 12556

School districts may notify parent or guardian regarding prohibition of dangerous object to campus, such as laser pointers and B.B. guns, unless possession is for valid instructional or other school related purpose.

Sun Protective Clothing/Use of Sunscreen-EC 35183.5

School sites must allow for outdoor use of sun-protective clothing, including, but not limited to, hats. Students are permitted to use sunscreen during the school day and school sites are authorized to establish policy regarding the same.

Pupil Collection of Debt-EC 49014

A pupil or former pupil, unless emancipated at the time the debt is incurred, shall not owe or be billed for a debt owed to a school district. The school district cannot take negative action against a pupil or former pupil for a debt owed, including, but not limited to, all of the following:

- Denying full credit for any assignments for a class;
- Denying full and equal participation in classroom activity;
- Denying access to on-campus educational facilities, including, but not limited to, the library;
- Denying or withholding grades or transcripts;
- Denying or withholding a diploma;
- Limiting or barring participation in an extracurricular activity, club, or sport; and
- Limiting or excluding from participation in an educational activity, field trip, or school ceremony.

Investing for Future Education-EC 48980(d)

School districts may advise parents and guardians of the importance of investing for higher education for their children and of considering appropriate investment options, including, but not limited to, United States savings bonds.

Child Abuse and Neglect Reporting-PC 11164–11174.3

School districts may inform parents or guardians that school district staff is required by law to report cases of child abuse and neglect to the appropriate law enforcement agency when they have a reasonable suspicion that a child has been a victim of child abuse and/or neglect. Reasonable suspicion does not require certainty that the child abuse and/or neglect has occurred. The reporting staff member's name and report are confidential. The fact that a child is homeless, or an unaccompanied minor is not, in and of itself, a sufficient basis for reporting child abuse or neglect.

Special Education: Complaints-5 C.C.R. 3080

State regulations require the school district to establish procedures to address complaints regarding special education. School districts may notify parents and guardians of all pupils of their right to file a written complaint if they believe the school district is in violation of federal or state law governing the identification or placement of special education students, or similar issues. The notice may also include that state regulations require the party filing the complaint to forward a copy of the complaint to the local educational agency serving the child at the same time the party files the complaint with the department, in accordance with Section 300.153(d) of

Title 34 of the Code of Federal Regulations. Complaint procedures are available from the student's school principal.

Special Education: Due Process Hearing-EC 56502

The State Superintendent must develop a model form to assist parents and guardians in filing requests for due process. School districts may notify parents and guardians of all pupils of the availability of model forms at the district office for parents who wish to initiate due process hearings relating to special education rights.

Special Education: Inspection of School Records-EC 56043(n)

School districts may notify parents and guardians of all pupils of the rights of parents with children with exceptional needs to examine and receive copies of records within five business days after a request is made, and before any IEP meeting, hearing or resolution session regarding their child.

Disruption in Public School or Public Meeting-EC 32210

School districts may inform parents or guardians that any person who willfully disturbs any public school or public-school meeting is guilty of a misdemeanor and shall be punished by a fine of not more than five hundred dollars (\$500).

Medical Record Sharing-H&SC 120440

If a school district plans to provide pupils' medical records to an immunization system, it must inform the pupil or his/her parents or guardians of the following:

1. Medical information may be shared with local health departments and the State Department of Public Health;
2. Name and address of the State Department of Health or immunization registry with which the school will share the information;
3. Any information shared shall be treated as confidential medical information;
4. The student or parent or guardian has the right to examine any immunization-related information shared in this manner and to correct any errors in it; and
5. The student or parent or guardian may refuse to allow this information to be shared in the manner described, or to receive immunization reminder notifications at any time, or both.

Megan's Law-PC 290

School districts may provide notification to parents and guardians that information about registered sex offenders in California and how to protect their families can be found at <http://meganslaw.ca.gov/>.

Liability of Parent or Guardian for Willful Pupil Misconduct-EC 48904

School districts may provide notice that the parent or guardian of any minor may be held financially liable for the pupil's willful misconduct which results in injury or death to any pupil or person employed or volunteering for the school district or injury to real or personal property belonging to the school district or school employee. The parent or guardian of a minor shall be liable to a school district for all property belonging to the school district loaned to the minor and not returned upon demand of an employee of the school authorized to make the demand. The school district shall notify the parent or guardian of the pupil in writing of the pupil's alleged misconduct before withholding the pupil's grades, diploma or transcript pursuant to this Section.

Children in Homeless Situations-42 U.S.C. 11432

Each local district shall appoint a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations. The notice shall include:

- 1) Liaison contact information;
- 2) Circumstances for eligibility;
- 3) Right to immediate enrollment in school of origin or school where currently residing without proof of residency, immunization records or tuberculosis skin-test results, schools records, or legal guardianship papers;
- 4) Right to education and other services including to participate fully in all school activities and programs for which child is eligible, to qualify automatically for school

meal programs, to receive transportation services, and to contact liaison to resolve disputes that arise during enrollment;

- 5) That no homeless youth shall be required to attend a separate school for homeless children or youth; and
- 6) That homeless youth shall not be stigmatized by school personnel.

The notice shall be provided to the parent or guardian (or to the youth in the case of an unaccompanied youth) at the time any child or youth seeks enrollment in such school, and at least twice annually while the child is enrolled in such school and shall be signed by the parent or guardian (or the youth in the case of an unaccompanied youth).

Homeless Youth in After School Programs-EC 8483.1

School districts can establish afterschool programs pursuant to the After School Education and Safety Program Act of 2002. If a school district or charter school provides such a program, it must give first priority enrollment to homeless youth and children in foster care, and then give priority to those students who attend the program daily. The program should inform the parent or caregiver of the pupil of the right of homeless and foster youth to receive priority enrollment and how to request enrollment.

Acceptable Use of Technology

School districts may annually notify parents or guardians of school district policy on the acceptable use of technology on school campuses and access by pupils to the Internet and online sites.

Custody Issues

School districts may advise parents that the school is not a forum to settle custody disputes and the school has no legal jurisdiction to refuse a biological parent access to his or her child and the child's school records with the exception of when a signed restraining order or proper divorce papers specifically setting forth limitations are on file at the school office. Custody disputes must be handled by the courts.

Electronic Signaling Device-EC 48901.5

The school districts may notify parents of school district policy regulating the rights of pupils to possess or use electronic signaling devices (e.g., cell phones and pagers) on school campuses during the school day or at school activities.

Internet Safety

School districts may inform parents or guardians about the dangers the internet may pose to minors. A sample letter is provided herewith.

School Visiting Procedures-EC 51101(a)(12)

School districts may annually notify parents or guardians regarding school district policies and procedures for visiting the school. Penal Code section 627.6 requires schools to post at every entrance a notice of visitor registration requirements, registration hours, registration location, and penalties for the violation of the registration requirements.

Search of School Lockers

School districts may notify parents or guardians of school district policy concerning the search of student lockers on school campuses.

Walking or Riding a Bike to School-Vehicle Code (VC) 21212

School districts may request that parents or guardians of children who walk or ride their bike to school plan a safe route to school with their children. The route shall not involve shortcuts through private property and all students are expected to exhibit good behavior. School districts may also advise parents or guardians if the school prohibits skateboards, scooters and similar items from school grounds. A student under 18 years of age may be fined for not wearing a properly fitted and fastened helmet, and the parent or legal guardian of a minor who violates this section shall be jointly and severally liable with the minor for the fine.

Mathematics Placement Policy-EC 51224.7

Remove if inapplicable: School districts must utilize a fair, objective and transparent mathematics placement policy that takes multiple objective academic measures of pupil performance into consideration, annually examines aggregate pupil placement data to ensure pupil qualification for progressing through mathematics courses and offers clear and timely recourse for any pupil or parent or guardian who questions the placement. Information about the school district's mathematics placement policy should also be posted on the school district's website.

Cyber Sexual Bullying-EC 234.2, 234.4

School districts can suspend or expel students who engage in cyber sexual bullying. The California Department of Education is required to annually inform districts about information regarding cyber sexual bullying available at the Healthy Kids Resource Center Website and other sources. School districts are encouraged to inform pupils regarding the available information and resources on the department's Internet Web sites regarding the dangers and consequences of cyber sexual bullying to help reduce the instances of cyber sexual bullying.

Local School Wellness Policy-EC 49432

Public schools are required to inform the public about the content of the school's local wellness policy, established pursuant to the federal Healthy, Hunger-Free Kids Act of 2010. Public schools are also encouraged to post a summary of nutrition and physical activity laws and regulations at each school site.

Illegal Recording of Confidential Communication-PC 632, EC 51512

It is unlawful in California to intentionally eavesdrop or record the confidential communication between two or more parties without the consent of all parties to the confidential communication. The eavesdropping or recording of a confidential communication includes by means of any electronic amplifying or recording device whether the communication is carried on among the parties in the presence of one another or by means of a telegraph, telephone, or other device, except a radio. Such an act is punishable by a fine not exceeding two thousand five hundred dollars (\$2,500), or imprisonment in the county jail not exceeding one year, or in the state prison, or by both that fine and imprisonment. Additionally, pursuant to Education Code section 51512, the use by any person, including a student, of any electronic listening or recording device in any classroom without prior consent of the teacher and the principal is prohibited. Any person, other than the student, willfully in violation shall be guilty of a misdemeanor. Any pupil in violation is subject to the school district's disciplinary procedures.

Information About Completion of Applications for Student Financial Aid-EC 51225.8

The governing board/body of school districts and charter schools must ensure that each student, at least once before the pupil enters grade 12, receives information on how to properly complete and submit either the FAFSA or California Dream Act application. A paper copy of the FAFSA or the California Dream Act application must be provided to a pupil or parent/guardian upon request. The manner in which this information is provided will be at the discretion of the governing board of the school district or charter school.

Information Regarding Type Diabetes-EC 49452.7

On and after July 1, 2010, the school district shall provide an information sheet regarding type 2 diabetes to the parent or guardian of incoming 7th grade pupils. The information sheet may be provided to the parent or guardian of incoming 7th graders with the annual notifications provided pursuant to Section 48980. The information sheet shall include, but shall not be limited to, all of the following:

- (1) A description of type 2 diabetes.
- (2) A description of the risk factors and warning signs associated with type 2 diabetes.
- (3) A recommendation that pupils displaying or possibly suffering from risk factors or warning signs associated with type 2 diabetes should be screened for type 2 diabetes.
- (4) A description of treatments and prevention methods of type 2 diabetes.
- (5) A description of the different types of diabetes screening tests available.

The information sheet shall be developed by the State Department of Education in coordination with any other entity the department deems appropriate.

SAMPLE FORMS AND NOTICES

SCHOOL DISTRICT
20 -20 ACKNOWLEDGMENT OF RECEIPT AND REVIEW
OF ANNUAL NOTIFICATIONS

Dear Parent/Guardian:

The School District is required to annually notify parents and guardians of rights and responsibilities in accordance with Education Code section 48980.

If you have any questions, or if you would like to review specific documents mentioned in the notice, please contact an administrator at your child's school. He or she will be able to give you more detailed information and assist you in obtaining copies of any materials you wish to review.

Please complete the "Acknowledgment of Receipt and Review" form below and return it to your child's school.

This annual notification is also available in an electronic format and can be provided to you upon request in that manner. If the notice is provided in an electronic format, the parent or guardian must still submit to the school this signed acknowledgement of receipt of the notice. Signature of the notice is an acknowledgment by the parent or guardian that he or she has been informed of his or her rights and it does not indicate that consent to participate in any particular program has either been given or withheld.

ACKNOWLEDGMENT OF RECEIPT AND REVIEW

Pursuant to Education Code section 48982, the parent/guardian shall sign this notice and return it to the school. Signature on the notice is an acknowledgment by the parent or guardian that he or she has been informed of his or her rights and does not indicate that consent to participate in any particular program or activity has been given or withheld.

Student Name: _____

School: _____ Grade: _____

Parent/Guardian Name: _____

Address: _____

Home Telephone Number: _____

Signature of Parent/Guardian (if student is under 18)

Signature of Student (if student is 18 or older)

_____ SCHOOL DISTRICT
20 – 20 RELEASE FORM FOR DIRECTORY INFORMATION

(Applicable Only for the Current School Year)

PARENTS: PLEASE READ AND COMPLETE THE INFORMATION BELOW AND
RETURN IT TO YOUR SCHOOL PRINCIPAL

Student Name: _____ Date of Birth: _____

Address: _____

City: _____ Zip Code: _____

Telephone No.: _____ Grade: _____

School: _____

The primary purpose of directory information is to allow the _____ School District to include this type of information from your child's education records in certain school publications. Directory information includes the pupil's name, address, telephone number, date of birth, e-mail address, major field of study, participation in officially recognized activities and sports, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the pupil, or height and weight of athletes, information that is generally not considered harmful or an invasion of privacy if released.

The Family Education Rights and Privacy Act (FERPA) and Education Code 49073 permits _____ School District to disclose appropriately designated "directory information" without written consent, unless you have advised the District that you do not want your student's directory information disclosed without your prior written consent.

Education Code section 49073 prohibits the _____ School District from releasing directory information regarding a pupil identified as a homeless child or youth, as defined in paragraph (2) of Section 725 of the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a(2)), unless a parent, or pupil accorded parental rights, as identified in the federal Family Educational Rights and Privacy Act (20 U.S.C. Sec. 1232g), has provided written consent that directory information may be released.

Student Directory Information

- ☐ I do not wish to have any directory information released to any individual or organization.
- ☐ I do not wish to release the name, address and telephone number of the student names above to the agencies I check below.
- ☐ PTA (if applicable)
 - ☐ Health Department
 - ☐ Elected Officials
 - ☐ Third Party Providers of Online Educational Tools (Used within the classroom for educational purposes only.)
 - ☐ United States Armed Forces*
 - ☐ Universities or Other Institutions or Higher Education*

☐ I am a homeless and unaccompanied youth over the age of 14 or am a parent of a homeless and unaccompanied youth and authorize the release of my directory information in accordance with the law and SDCOE policy.

Media Release

- ☐ The student may be interviewed, photographed, or filmed by members of the media.
- ☐ The student may NOT be interviewed, photographed, or filmed by members of the media.

Signature of Parent/Guardian (if student is under 18)

Signature of Student (if student is 18 or older)

Signature of Student (if over age of 14 and homeless and unaccompanied youth.)

SCHOOL DISTRICT 20 -20 PARENTAL OPTIONS

(Applicable Only for the Current School Year)

PARENTS: PLEASE READ AND COMPLETE THE INFORMATION BELOW AND RETURN IT TO YOUR SCHOOL

Student Name: _____ Date of Birth: _____

Address: _____

City: _____ Zip Code: _____

Telephone No.: _____ Grade: _____

School: _____

Physical Examination

School District may require physical examinations of students enrolled in District programs or activities. Any physical examination required by the District shall be kept confidential. A parent or guardian having control or charge of any child enrolled in public schools may file annually with the principal of the school in which s/he is enrolled a statement in writing, signed by the parent or guardian, stating that s/he will not consent to a physical examination of the child.

- ☐ I **do not** want my child to undergo a physical exam for District programs or activities.
☐ I grant consent for my child to undergo a physical exam for District programs or activities.

Sexual Health and HIV/AIDS Prevention Education

Students enrolled in District programs or activities may receive instruction in health education, including comprehensive sexual health education and HIV prevention and including information regarding sexual harassment, sexual abuse, and human trafficking. Parents or guardians may submit a written request to excuse their child from participation in any class involving comprehensive sexual education or HIV prevention education, or from participation in any anonymous, voluntary, and confidential test, questionnaire, or survey on pupil health behaviors and risks.

I would like my child **excused** from:

- ☐ Participation in any anonymous, voluntary, and confidential test, questionnaire, or survey on pupil health behaviors and risks.

All instructional materials are available for review. You may also request a copy of the California Healthy Youth Act (California Education Code sections 51930–51939).

This instruction will be provided by (**name of school district personnel/outside consultants**).

If you do not want your student to participate in comprehensive sexual health or HIV prevention education, please provide a signed, written note to (insert district name, principal, teacher, etc.) by (**insert date here**).

RIGHT TO REFRAIN FROM HARMFUL OR DESTRUCTIVE USE OF ANIMALS

Pursuant to Education Code section 32255, et seq., any student with a moral objection to dissecting or otherwise harming or destroying animals, or any parts thereof, shall notify his or her teacher regarding this objection. The student must obtain a note from his or her parent or guardian requesting exemption from participation in an education project involving the harmful or destructive use of animals.

- ☐ I would like my child to be excused from participation in an education project involving the harmful or destructive use of animals
- ☐ My child may participate in an education project involving the harmful or destructive use of animals.

Signature of Parent/Guardian (if student is under 18)

Signature of Student (if student is 18 or older)

**ACKNOWLEDGEMENT OF PARENT OR GUARDIAN OF SPECIFIC SCHOOL
ACTIVITIES**

(Please sign and return to your child's school.)

STUDENT'S NAME _____
SCHOOL _____
GRADE _____

Student is on a continuing medication program. (Please check) Yes _____ No _____

IF YES, you have my permission to contact my physician.

PHYSICIAN'S NAME _____
PHYSICIAN'S TELEPHONE _____
MEDICATION _____
DOSAGE _____

I hereby acknowledge receipt of information regarding my rights, responsibilities and protections. I also attest under penalty of perjury that I am a resident of the district, as previously verified, or attend under an approved Interdistrict Attendance Agreement.

SIGNATURE OF PARENT OR GUARDIAN _____

DATE _____

SCHOOL DISTRICT
20 -20 ANNUAL PESTICIDE NOTIFICATION REQUEST

PARENTS: PLEASE READ AND COMPLETE THE INFORMATION BELOW AND
RETURN IT TO YOUR SCHOOL PRINCIPAL

Parents/guardians can register with the school to receive notification or individual pesticide applications. Persons who register for this notification shall be notified at least seventy-two (72) hours prior to the application, except in emergencies, and will be provided the name and active ingredient(s) of the pesticide as well as the intended date of application.

Parents/guardians seeking access to information on pesticides and pesticide use reduction developed by the Department of Pesticide Regulation pursuant to California Food and Agricultural Code section 13184, can do so by accessing the Department's web-site at www.cdpr.ca.gov.

The **School District's** Integrated Pest Management Plan may be viewed at [**SCHOOL DISTRICT WEBSITE**].

Student Name: _____ Date of Birth: _____

Address: _____

City: _____ Zip Code: _____

Telephone No.: _____ Grade: _____

School: _____

- ☐ I would like to be pre-notified every time a pesticide application is to take place at the school. I understand that the notification will be provided at least 72 hours before the application.
- ☐ I do not need to be notified every time a pesticide application is to take place at the school. I understand that the notification will be posted at least 24 hours before the application.

Signature of Parent/Guardian (if student is under 18)

Signature of Student (if student is 18 or older)

**SCHOOL DISTRICT
TECHNOLOGY ACCEPTABLE USE AGREEMENT**

While using [DISTRICT PROVIDED TECHNOLOGY] either at home or school, all District students are expected to observe the requirements of the District's Use of Technology in Instruction and Student Use of Technology policies. These requirements are set forth in District Board Policy [NUMBER] and Board Policy/Administrative Regulation [NUMBER].

In particular, you should be aware that the District [IS/ IS NOT] providing content-filtering for any internet usage your student may engage in while using District-provided technology at home. Students and parents/guardians are therefore responsible to ensure that student engages in responsible use. The District is not liable for any inappropriate content that may be accessed during this period of time.

Inappropriate conduct by students in regards to the use of District-provided technology includes, but is not limited to:

- Accessing material that is obscene, pornographic or harmful to minors.
- Use of District-provided technology and/or resources to harass or bully others.
- Destruction or damage to equipment, software, or data belonging to the District or others.

All District-provided technology are the sole, exclusive property of the District. Any cost involved in replacement or repair of a computer is the responsibility of the student and/or parent(s)/guardian(s).

Parent or Legal Guardian Printed

Parent or Legal Guardian Signature

Date

**SAMPLE NOTIFICATION LETTER TO PARENTS REGARDING INTERNET SAFETY
FOR STUDENTS**

District Superintendent to Parents

Subject: Internet Safety

Dear Parents/Guardians:

The [redacted] School District prides itself on providing a safe learning environment for its students. A national concern is the inappropriate use of the Internet and social media by students. This problem has the potential to be harmful, and we ask your support in assisting us with this challenge.

Across the nation, schools have seen an increase in negative student behavior as a result of messages written using electronic technology, posted to popular social media websites. Many of the social media websites contain instant messaging components that allow students to chat with other students and post statements that ordinarily would not be said in a face-to-face conversation.

The popularity of these websites and mobile applications are continuously growing, including Facebook, Instagram, and TikTok, among others. These platforms enable students to directly communicate to each other through messaging.

Unfortunately, some of these websites are being used by child predators, “cyber bullies,” and con artists. Policing and monitoring of these platforms are limited, and some students use the sites to participate in online bullying or to threaten harm to other students. The so-called “cyber bullies,” many of whom are children, use the anonymity of the web to hurt others without witnessing the consequences. Students who are bullied online sometimes do not report these occurrences for fear that they will be barred from using the internet.

Outside of our schools, there have been instances of adults posing as youths and gaining access to student chat rooms. In some cases, these contacts have led to tragedy. Some unsuspecting students post enough personal information that predators are able to locate students’ home or school addresses, thereby becoming easy targets for predators.

The [redacted] School District has blocked the use of these social networking sites from our school computers. We will continue to block objectionable material as we deem appropriate. Parents should be aware of what their children are writing on the Internet and what others are posting in reply. These social networking websites are public domain, and some of the contents posted there can be seen by anyone who has internet access unless a profile is private. Although most of what is written on social media platforms is not immoral, offensive, or illegal, some of it is. If you choose to do so, you may investigate the sites by personally logging on to the sites. The services are free, and users may typically register using an e-mail address. Once you have registered, you may be able to search by name and e-mail address to see if your child is registered. You may be able to view the kinds of personal information, messages, diaries, and photographs that students post to this website, depending on the privacy settings of the user.

HELPFUL TIPS AND RESOURCES

We encourage you to talk to your child about the potential danger of the internet. Ask if they have an account on any social media website or application. If your child is using such a site or application with your permission, you may want to review his or her profile to ensure that no personal and identifiable information has been posted.

We also encourage you to establish rules and guidelines to ensure the safety of your child while on the internet. Some websites offer parental or family guidance for internet safety; for example:

<https://www.safewise.com/resources/internet-safety-kids/>
<https://www.childnet.com/resources>

Commented [SN1]: The websites included were outdated, so we included new websites.

The _____ School District will continue to provide internet security within our schools. It is important that parents also monitor Internet use at home.

Thank you for your support and cooperation in keeping our students safe. If you have any questions or would like more information, please feel free to contact [ENTER DISTRICT INFORMATION HERE].

Sincerely,

[NAME OF SUPERINTENDENT]
[NAME OF SCHOOL DISTRICT]

_____SCHOOL DISTRICT
20 -20 CONCUSSION AND HEAD INJURY INFORMATION SHEET AND
SIGNATURE FORM

(Applicable only for the Current School Year)

A concussion is a brain injury and all brain injuries are serious. They are caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. They can range from mild to severe and can disrupt the way the brain normally works. Even though most concussions are mild, **all concussions are potentially serious and may result in complication including prolonged brain damage and death if not recognized and managed properly.** In other words, even a “ding” or a bump on the head can be serious. You can’t see a concussion and most sports concussions occur without the loss of consciousness. Signs and symptoms of a concussion may show up right after the injury and can take hours or days to fully appear. If your child reports any symptoms of concussion, or if you notice the symptoms or signs of a concussion yourself, seek medical attention right away.

Signs and symptoms of a concussion may include one or more of the following:

Headaches	Amnesia
Pressure in the head	Slurred speech
Nausea and vomiting	Fatigue or low energy
Neck pain	Loss of consciousness
Balance problems or dizziness	Nervousness or anxiety
Blurred, double, or fuzzy vision	Irritability
Sensitivity to light or noise	Ring in the ears
Feeling sluggish or slow	Confusion
Feeling foggy or groggy	Concentration or memory problems
Drowsiness	Change in sleep pattern
Sadness/More emotional	Repeating the same comment/question
Seizures/convulsions	Shows behavior or personality changes

What can happen if my child keeps on playing with a concussion or returns to school?

Athletes with the signs and symptoms of a concussion should be removed from play immediately. Continuing to play with the signs and symptoms of a concussion leaves the young athlete especially vulnerable to greater injury. There is an increased risk of significant damage from a concussion for a period of time after that concussion occurs, particularly if the athlete suffers another concussion before completely recovering from the first one. This can lead to prolonged recovery, or even severe brain swelling (second impact syndrome) with devastating and even fatal consequences. It is well known that adolescent or teenage athletes will often under report symptoms of injuries. Concussions are no different. As a result, education of administrators, coaches, parents and students is the key for student/athlete safety.

If you think your child has suffered a concussion

Pursuant to Education Code section 49475, any athlete even suspected of suffering a concussion shall be immediately removed from the athletic activity for the remainder of the day. No athlete

may return to activity after an apparent head injury or concussion, regardless of how mild it seems or how quickly symptoms clear, without evaluation and medical clearance from a licensed health care provider. If the licensed health care provider determines that the athlete sustained a concussion or a head injury, the athlete shall also complete a graduated return-to-play protocol of no less than seven days in duration under the supervision of a licensed health care provider.

You should also inform your child's coach if you think that your child may have a concussion. Remember, it is better to miss one game than miss the whole season. When in doubt, the athlete sits out.

For current and up-to-date information on concussions you can go to:

www.cdc.gov/headsup/youthsports/index.html

This sheet shall be signed and returned by the athlete's parent or guardian before the athlete may participate in practice or competition for any contact sport.

Student-athlete Name Printed

Student-athlete Signature

Date

Parent or Legal Guardian Printed

Parent or Legal Guardian Signature

Date

Adapted from CDC Guidance

SCHOOL DISTRICT
20 -20 ORAL HEALTH NOTIFICATION LETTER

(to accompany Oral Health Assessment/Waiver Request Form)

Dear Parent or Guardian:

To make sure your child is ready for school, California law, Education Code section 49452.8, now requires that your child have an oral health assessment (dental check-up) by May 31 in either kindergarten or first grade, whichever is his or her first year in public school. Assessments that have happened within the 12 months before your child enters school also meet this requirement. The law specifies that the assessment must be done by a licensed dentist or other licensed or registered dental health professional.

Take the attached Oral Health Assessment/Waiver Request form to the dental office, as it will be needed for your child's check-up. If you cannot take your child for this required assessment, please indicate the reason for this in Section 3 of the form. You can get more copies of the necessary form at your child's school or online from the California Department of Education's Web site at <http://www.cde.ca.gov/ls/he/hn/>. California law requires schools to maintain the privacy of students' health information. Your child's identity will not be associated with any report produced as a result of this requirement.

The following resources will help you find a dentist and complete this requirement for your child:

1. Medi-Cal/Denti-Cal's toll-free number or Web site can help you to find a dentist who takes Denti-Cal: 1-800-322-6384; <http://www.denti-cal.ca.gov>. For help enrolling your child in Medi-Cal/Denti-Cal, contact your local social service agency at:
[REDACTED]
2. Healthy Families' toll-free number or Web site can help you to find a dentist who takes Healthy Families insurance or to find out if your child can enroll in the program: 1-800-880-5305 or <http://www.benefitscal.com/>.
3. For additional resources that may be helpful, contact your local public health care department or [Dental](#) Health Initiative – San Diego at 619-692-8858.

Remember, your child is not healthy and ready for school if he or she has poor dental health! Here is important advice to help your child stay healthy:

- Take your child to the dentist twice a year.
- Choose healthy foods for the entire family. Fresh foods are usually the healthiest foods.
- Brush teeth at least twice a day with toothpaste that contains fluoride.
- Limit candy and sweet drinks, such as punch or soda. Sweet drinks and candy contain a lot of sugar, which causes cavities and replaces important nutrients in your child's

diet. Sweet drinks and candy also contribute to weight problems, which may lead to other diseases, such as diabetes. The less candy and sweet drinks, the better!

Baby teeth are very important. They are not just teeth that will fall out. Children need their teeth to eat properly, talk, smile, and feel good about themselves. Children with cavities may have difficulty eating, stop smiling, and have problems paying attention and learning at school. Tooth decay is an infection that does not heal and can be painful if left without treatment. If cavities are not treated, children can become sick enough to require emergency room treatment, and their adult teeth may be permanently damaged.

Many things influence a child's progress and success in school, including health. Children must be healthy to learn, and children with cavities are not healthy. Cavities are preventable, but they affect more children than any other chronic disease.

If you have questions about the new oral health assessment requirement, please contact (fill in name of district personnel or office responsible for the program, telephone number and/or e-mail address).

Sincerely,

Superintendent

School District

Attachment

SCHOOL DISTRICT
20 -20 ORAL HEALTH ASSESSMENT FORM

California law (*Education Code* Section 49452.8) states your child must have a dental check-up by May 31 of his/her first year in public school. A California licensed dental professional operating within his scope of practice must perform the check-up and fill out Section 2 of this form. If your child had a dental check-up in the 12 months before he/she started school, ask your dentist to fill out Section 2. If you are unable to get a dental check-up for your child, fill out Section 3.

Section 1: Child's Information (Filled out by parent or guardian)

Child's First Name:	Last Name:	Middle Initial:	Child's birth date:
Address:			Apt.:
City:			ZIP code:
School Name:	Teacher:	Grade:	Child's Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Parent/Guardian Name:	Child's race/ethnicity: <input type="checkbox"/> White <input type="checkbox"/> Black/African American <input type="checkbox"/> Hispanic/Latino <input type="checkbox"/> Asian <input type="checkbox"/> Native American <input type="checkbox"/> Multi-racial <input type="checkbox"/> Other_ <input type="checkbox"/> Native Hawaiian/Pacific Islander <input type="checkbox"/> Unknown		

Section 2: Oral Health Data Collection (Filled out by a California licensed dental professional)

IMPORTANT NOTE: Consider each box separately. Mark each box.

Assessment Date:	Caries Experience (Visible decay and/or fillings present) <input type="checkbox"/> Yes <input type="checkbox"/> No	Visible Decay Present: <input type="checkbox"/> Yes <input type="checkbox"/> No	Treatment Urgency: <input type="checkbox"/> No obvious problem found <input type="checkbox"/> Early dental care recommended (caries without pain or infection; or child would benefit from sealants or further evaluation) <input type="checkbox"/> Urgent care needed (pain, infection, swelling or soft tissue lesions)
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div>_____ <i>Licensed Dental Professional Signature</i></div> <div>_____ <i>CA License Number</i></div> <div>_____ <i>Date</i></div> </div>			

Section 3: Waiver of Oral Health Assessment Requirement

To be filled out by parent or guardian asking to be excused from this requirement

Please excuse my child from the dental check-up because: (Check the box that best describes the reason)

- ☐ I am unable to find a dental office that will take my child's dental insurance plan.
 My child's dental insurance plan is:
☐ Medi-Cal/Denti-Cal ☐ Healthy Families ☐ Healthy Kids ☐ Other _____ ☐ None
- ☐ I cannot afford a dental check-up for my child.
- ☐ I do not want my child to receive a dental check-up.

Optional: other reasons my child could not get a dental check-up: _____

If asking to be excused from this requirement:

► _____
Signature of parent or guardian *Date*

The law states schools must keep student health information private. Your child's name will not be part of any report as a result of this law. This information may only be used for purposes related to your child's health. If you have questions, please call your school.

Return this form to the school *no later than May 31* of your child's first school year.
Original to be kept in child's school record.

[DISTRICT LETTERHEAD]

FAQs: RIGHTS AND OPTIONS AVAILABLE TO PREGNANT/PARENTING PUPILS

Assembly Bill (AB) 2289 states that pregnant and parenting pupils are entitled to accommodations that provide them with the opportunity to succeed academically while protecting their health and the health of their children by establishing specified rights. The law is effective as of January 2019.

Can my school treat me differently because of my pregnancy or parental status?

No, Title IX of the United States Code prohibits discrimination based on sex, which includes both pregnancy and parental status.

Can my school prevent me from participating in any educational program or activity?

No, a school may not exclude or deny a pregnant or parenting pupil from any educational program or activity, including class or extracurricular activity, based solely on the pupil's pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery. However, a school may require a pupil to obtain a doctor's note to ensure that they are emotionally and/or physically able to continue participation in the educational program.

Can my school force me to take part in a pregnant minor program?

No, a pregnant or parenting pupil does not have to participate in any alternative educational program because of pregnancy or parental status. A student may voluntarily take part in these programs if they choose.

Am I entitled to any parental leave in preparation or to take care of my newborn child?

Yes, any pregnant or parenting pupil is entitled to a minimum of eight weeks of parental leave, which may be increased under medical necessity. A pupil is not required to complete any class work during this period, and it must be counted as an excused absence by the school.

What if my child is sick?

Taking care of a sick child counts as an excused absence, and the school may not require you to provide a doctor's note for this kind of absence.

What happens when I return to school?

A pregnant or parenting pupil will return to their normal course of study. The pupil is entitled to opportunities to make up any missed work from parental leave. This includes being able to stay for a fifth year of school to complete graduation requirements. The pupil may also enroll in an alternative educational program provided it is equal to that of their former schoolwork.

Do these rights only apply to pregnant pupils?

No, these rights apply equally to all pregnant and parenting pupils, defined as any student who gives or expects to give birth, or any student who identifies as a parent of an infant. A pupil may file a uniform complaint if their school violates the rules above.