SAN DIEGO COUNTY OFFICE OF EDUCATION
LIBRARY MEDIA SERVICES
FEES AND CHARGES 2021-22

DIGITAL CONTENT PORTAL (DCP)	2019-20	2020-2021	2021-2022
Districts & Charter Schools Annual Online DCP Subscription per enrollment:			
DCP Tier I Package	$5.45	$5.57	$ 5.65
• California Streaming (Online Educational Videos)			
• World Book Online (8 databases)			
• EBSCO K-12 ebooks			
• DCP Professional Development included			
DCP Tier II Package	3.93	$ 4.02	$ 4.08
• California Streaming (Online Educational Videos)			
• World Book Online (8 databases)			
• EBSCO K-12 ebooks			
• DCP Professional Development included			
DCP Tier III Package	1.86	1.90	$ 1.93
• California Streaming (Online Educational Videos)			
• DCP Professional Development included			
Non-public Schools Annual Online Digital Content Portal Subscription per enrollment (Minimum annual charge of $436.54, no AV delivery service provided).	5.45	5.57	$ 5.65
Home Schools	129.33	132.29	$ 134.27
•Digital Content Portal (annual subscription)	per home	per home	per home
Community College Collection Subscription per Spring Graded Enrollment	0.70*	0.70*	0.70*
Community College Joint Powers Approved Colleges, Universities Other Public Agencies, and Non-profit Organizations			

*Joint Powers Agreement approved July 1994 provides income based on percentage of assessment per enrollment. $0.42 per student to School Library Services for booking, handling, and shipping; and $0.28 per student to the college consortium for resource acquisition.

LIBRARIAN OF RECORD SERVICE	0.41	0.42	$ 0.43
Subscription per enrollment:			
• Librarian of Record			
• Professional Development (Effective 2017-18)			
• Consultation (Effective 2017-18)			

SAN DIEGO COUNTY OFFICE OF EDUCATION
STUDENT INFORMATION SYSTEMS
FEES AND CHARGES 2021-22 FOR SAN DIEGO COUNTY DISTRICTS

STUDENT INFORMATION SYSTEM	2019-20	2020-21	2021-22
SYNERGY			
Elementary (Self Contained)	$9.13 per student	$9.34 per student	$9.13 per student
Middle School	16.67 per student	17.05 per student	16.67 per student
High School	18.93 per student	19.36 per student	18.93 per student

Fees for Synergy will be billed by the annual Fall 1 count of students. Per student fees will be multiplied by student counts for annual billing. Billing will occur in January and June.

District Pre-school enrollment will be billed at Elementary rate and based on current year enrollment on CBEDS day.

Adult school enrollment, based on current year CBEDS day, will be billed at High School rate.

Per student fees will cover the following ongoing costs and services:

- Software License Fees (including Grade Book)
- SDCOE Customer Resource Center Help Desk
- Centralized Printing
- Software Updates and Upgrades
- Data Back-up
- CALPADS Support
- Initial training plus ongoing web-based training
- Application Documentation
- Hosting
- System Maintenance
- Disaster Recovery
- Assistance with data extracts
- Test score loads

SYNERGY MODULE ADD-ON FEES*:

Fees for Synergy will be billed by the annual Fall 1 count of students. Billing will occur in January and June.

Online Registration Module: The annual cost for the Online Registration module is $1.63/student based on your LEAs annual Fall 1 count of students.
Online Registration Waitlist/Lottery Module: The annual cost for the Online Registration module is $1.76/student based on your LEAs annual Fall 1 count of students.
Assessment/Inspect+ Item Bank - $4.98 per Student.
Assessment/Certica Item Bank - $4.98 per Student.
Assessment/Inspect+ Item Bank/Gradecam - $5.94 per Student.
Assessment/Certica Item Bank/Gradecam - $5.94 per Student.
LessonVue LMS: $2.40 per student
Master Schedule Builder: $.90 per student
MTSS: $3.30 per student
Analytics: $4.50 per student
Video Conference Registration: $.60 per student

OTHER FEES

Report Card Fees: Standards-Based report cards, typically used by elementary schools, will be charged at a minimum of $556.38 per report card (for example, Grade 3 report cards, one in English and one in Spanish, would be two report cards, thus $1,112.74 minimum). Additional expenses may be incurred based on report card requirements. A scope of work will be established prior to beginning the work order. Districts will be required to proof and approve report cards for accuracy prior to implementation. Further revisions, after implementation, are priced based on the extent of the work needed.

Training Hours: The fee will be $111.30 per hour for onsite training (including Grade Book training), with a minimum of 4 hours and maximum class size of 25.

Implementation, Training and Data Conversion for new consortium districts will be customized and priced based by contract per district.

Synergy Scripts: Synergy scripts are priced based on the extent of the work needed. SDCOE SAS will provide you with a work order and the cost which you must authorize before the work can begin. SDCOE SAS will quote the cost with a stipulation of the "number of attempts" to generate a successful script. The goal is to complete the work within three attempts. After that, the charge is $102.49/hour for additional work.

Data Loads: Data loads into Synergy, including free and reduced meals, student programs, students, and school feeder data loads, are priced based on the extent of the work needed. SDCOE SAS will provide you with a work order and the cost which you must authorize before the work can begin. NOTE: this does not apply to test scores.

Service and Help Desk Support (For Perpetual License Holders Only): $2.00* per elementary student, $2.50* per middle school student, $3.50* per high school student. *Hosting fees are NOT included in the listed per student cost for service and help desk support.

One Roster API Subscription - $1.00 per student

STUDENT INFORMATION SYSTEM	2019-20	2020-21	2021-22
SYNERGY			
Elementary (Self Contained)	$9.13 per student	$9.34 per student	$9.48 per student
Middle School	16.67 per student	17.05 per student	17.31 per student
High School	18.93 per student	19.36 per student	19.65 per student

Fees for Synergy will be billed by the annual Fall 1 count of students. Per student fees will be multiplied by student counts for annual billing. Billing will occur in January and June.

District Pre-school enrollment will be billed at Elementary rate and based on current year enrollment on CBEDS day.

Adult school enrollment, based on current year CBEDS day, will be billed at High School rate.

Per student fees will cover the following ongoing costs and services:

- Software License Fees (including Grade Book)
- SDCOE Customer Resource Center Help Desk
- Software Updates and Upgrades
- Data Back-up
- CALPADS Support
- Initial training plus ongoing web-based training
- Application Documentation
- Hosting
- System Maintenance
- Disaster Recovery
- Assistance with data extracts
- Test score loads

SYNERGY MODULE ADD-ON FEES:
Online Registration Module: The annual cost for the Online Registration module is $1.65/student based on your LEAs annual Fall 1 count of students
Online Registration Waitlist/Lottery Module: The annual cost for the Online Registration module is $1.79/ Student based on your LEAs annual Fall 1 count of Students
Assessment/Inspect+ Item Bank - $5.05 per Student
Assessment/Certica Item Bank - $5.05 per Student
Assessment/Inspect+ Item Bank/Gradecam - $6.03 per Student
Assessment/Certica Item Bank/Gradecam - $6.03 per Student
LessonVue LMS: $2.44 per Student
Master Schedule Builder: $.91 per Student
MTSS: $3.35 per Student
Analytics: $4.57 per Student
Video Conference Registration: $.61 per student
Development of Standard Base Report card templates: Standards-Based report cards, typically used by elementary schools, will be charged at a minimum of $564.73 per report card (for example, Grade 3 report cards one in English and one in Spanish, would be two report cards, thus $1,129.43 minimum). Additional expenses may be incurred based on report card requirements. A scope of work will be established prior to beginning the work order. Districts will be required to proof and approve report cards for accuracy prior to implementation. Further revisions, after implementation, are priced based on the extent of the work needed.
OneRoster API Subscription - $1.02 per student

OTHER FEES

Training Hours: The fee will be $112.97 per hour for onsite training (including Grade Book training), with a minimum of 4 hours and maximum class size of 25.
Implementation, Training and Data Conversion for new consortium districts will be customized and priced based by contract per district.

Synergy Scripts: Synergy scripts are priced based on the extent of the work needed. SDCOE SAS will provide you with a work order and the cost which you must authorize before the work can begin. SDCOE SAS will quote the cost with a stipulation of the "number of attempts" to generate a successful script. The goal is to complete the work within three attempts. After that, the charge is $104.03/hour for additional work.

Data Loads: Data loads into Synergy, including free and reduced meals, student programs, students, and school feeder data loads, are priced based on the extent of the work needed. SDCOE SAS will provide you with a work order and the cost which you must authorize before the work can begin. NOTE: this does not apply to test scores.

Service and Help Desk Support (For Perpetual License Holders Only): $2.03* per elementary student, $2.54* per middle student, $3.55* per high school student. **Hosting fees are NOT included in the listed per student cost for service and help desk support.**

SAN DIEGO COUNTY OFFICE OF EDUCATION
TECHNICAL SERVICES - APPLICATIONS
ORACLE/PEOPLESOFT (HCM AND FINANCE)
FEES AND CHARGES 2021-22

ORACLE/PEOPLESOFT (HCM & FINANCE)	2019-20	2020-21	2021-22
HUMAN CAPITAL MANAGEMENT (HCM)			
Vendor Maintenance	5.86*	5.99*	
Upgrades	3.08*	3.15*	
HCM New Fee			3.57**

**Fees based on PY P-2 ADA
*Fees based on Prior Year W-2s

FINANCE*			
Vendor Maintenance	1.37	1.40	
Upgrades	0.51	0.52	
Finance ERP Support			1.95

*Fees based on Prior Year P-2 ADA

SDCOE SUPPORT FEE*			
HCM	1.88	1.92	1.95
FINANCE			1.41
HCM and FINANCE	3.24	3.31	

*Fees based on Prior Year P-2 ADA

PBCS*			
PBCS			0.28

*Fees based on Prior Year P-2 ADA

SAN DIEGO COUNTY OFFICE OF EDUCATION
TECHNICAL SERVICES - APPLICATIONS
FEES AND CHARGES 2021-22

FINANCIAL INFORMATION SYSTEM (FIS)*	2019-20	2020-21	2021-22
Additional Operator Guide - Update	$69.58	$71.17	$72.24
Additional Operator Guide - Inquiry	37.47	38.33	38.90

OFFSITE LOCATIONS SPECIAL ACCOUNTING - FIS

Community Facilities Districts			
San Ysidro	4,781.83	4,891.33	4,964.70
North City West	8,650.55	8,848.65	8,981.38

*Note: Costs associated with computer applications on the San Diego County Office of Education mainframe computer system are determined based on the application system accessed.

BUDGET PREPARATION SYSTEM

Additional Extracts (in excess of 5)	431.42	441.30	447.92
Additional Operator Manual	69.58	71.17	72.24

PURCHASING SYSTEM

Additional Operator Manual	69.58	71.17	72.24

STORES INVENTORY SYSTEM

Additional Operator Manual	69.58	71.17	72.24

PAYROLL SERVICES

LEAVE ACCOUNTING SYSTEM

Downloading Fee (per hour)	104.91	107.31	108.92
Leave Retraining Fee (per hour)	104.91	107.31	108.92

RETROACTIVE PAY

Retro reports ordered by SDCOE for Districts (per hour)	104.91	107.31	108.92

CREDENTIAL INQUIRY

Annual Service Charge	4,098.87	4,192.73	4,255.62
Connectivity Charge/per computer	327.56	335.06	340.09

OTHER PAYROLL SERVICES	2019-20	2020-21	2021-22
Negotiable Warrants **/***	$1.60/warrant	$1.64/warrant	$1.66/warrant
Request for copies of Warrants (In Excess of 3)	4.27/warrant	4.37/warrant	4.44/warrant
Request for Payroll Research and Copies of Records	104.91/hr.	107.31/hr.	108.92/hr.
Additional Operator Manual	69.58	71.17	72.24
Wire Transfer Fee (Vendor)	32.09/transfer	32.82/transfer	33.31/transfer
W-2s/1095C - Additional copies/ reprints-unfolded	65 cents ea.	78 cents ea.	79 cents ea.
W-2s/1095C - Additional copies/ reprints-folded	91 cents ea.	1.05 ea.	1.07 ea.
W-2s/1095C - CD Replacement	53.52	54.75	55.57
Corrected 1095 C Forms/TIN Corrections	5.77/form	5.90/form	5.99/form

** The annual charges will be calculated based on number of Negotiable Warrants produced per previous Calendar Year.

*** Fee will be waived if 98% of employees are on direct deposit each month.

TYPED WARRANT LIMIT FEE

There will be a $2.22 charge for each typed warrant per typed warrant cycle in excess of the following typed warrant limit based on the district's ADA.

ADA	Typed Warrant Limit	Typed Warrant Limit	Typed Warrant Limit
1 - 3,000	15	15	15
3,001 - 6,000	30	30	30
6,001 - 10,000	45	45	45
10,001 - 15,000	60	60	60
15,001 - 20,000	75	75	75
20,001 - and higher	90	90	90

DATABASE EXTRACTION SOFTWARE

Setup Fee (one time)	186.26	190.53	193.39
Monthly Usage Charges:			
Disk (segment per month)	0.01	0.01	0.01
Processor (seconds)	0.20	0.20	0.20
I/O (seconds)	0.01	0.01	0.01
Printing (high speed - lines)	0.00	0.00	0.00
Maintenance (after initial year/per year)	186.27	190.54	193.40
Additional Operator Manual	37.47	38.33	38.90
Downloading Fee (per hour)	104.91	107.31	108.92
Ad hoc Retraining Fee (per hour)	104.91	107.31	108.92

OTHER SERVICES	2019-20	2020-21	2021-22
Application Development (per hour)	$104.91	$107.31	$108.92
Data Entry (per transaction for commercial warrants)	0.11	0.11	0.11
Additional Reports (per report)	51.39	52.57	53.36
New Report:			
ADA 1,000 or less (per report)	69.58	71.17	72.24
ADA 1,001 or more (per report)	117.76	120.46	122.26
Electronic Media (CDs, etc.)	220.51	225.56	228.94
Rerun of year-end closing	1,778.06	1,818.78	1,846.06
Address Labels (per label)	0.11	0.11	0.11
Cheshire Report (labels)			
1st Report (2 copies per count)	51.39	52.57	53.35
Extra Reports (from original under 2,000)	65.30	66.80	67.80
Consultation with Vendors	885.29	905.56	919.14
1099 Generation/Printing (each)	0.42	0.43	0.44
Late charge after CRC established deadline	1,264.24	1,293.19	1,312.59

NEW AND SPECIAL PROGRAMS PRICING

A. As new program applications are made available which are not anticipated by the fee schedule, the County Superintendent is authorized to set an interim rate consistent with the comparable rates in the schedule.

B. Special program application of limited adaptability to other users is to be priced by the County Superintendent at a level consistent with Software Application Services rates.

C. The fee schedule for private schools may be increased by 40% to cover the cost of system development programming and additional training support.

PILOT INSTALLATIONS AGREEMENT

Where specific user districts agree to participate with Software Application Services in the development of new systems, the County Superintendent is authorized to negotiate a reduced pricing structure for a maximum of one year only.

VIRTUAL SERVERS - ANNUAL CHARGES	2019-20	2020-21	2021-22
Basic - 125GB Disk, 4GB RAM, 1 vCPU Core, Windows Server license, 1 NIC, 1GB access			$292.32
Enhanced - 125GB Disk, 8GB RAM, 2 vCPU Core, Windows Server license, 1 NIC, 1GB access			431.17
Deluxe - 125GB Disk, 16GB RAM, 4 vCPU Core, Windows Server license, 1 NIC, 1GB access			710.09
Additional RAM: 1 GB increments			8.53
Additional vCPU			105.36
Additional 125GB Disk			121.80
Additional Windows license			33.80
Cloud Disaster Recovery (plus monthly cloud storage fees)			304.50
Cloud Storage, 128 GB increments per month			9.74
Cloud Storage, 256 GB increments per month			19.49

COLLOCATION SERVICES - MONTHLY, ANNUAL AND ONE TIME CHARGES			
Full rack with A and B PDU (monthly)			893.20
Half rack with A and B PDU (monthly)			487.20
1 RU with shared A and B PDU (monthly)			26.39
25/100GB network port – Setup Fee			456.75
1/10GB network port – Setup Fee			113.68
100Gb network port – access (annual)			303.94
25 Gb network port – access (annual)			85.42
10 Gb network port – access (annual)			17.94
1 Gb network port – access (annual)			

MANAGED BACKUP SERVICES - MONTHLY CHARGES			
Up to 250 GB – base allocation (monthly)			25.3800
Additional 125 GB increment (monthly)			3.4500

NETWORK CONSULTING/DESKTOP SERVICES DAILY AND HOURLY CHARGES			
Full day per technician/analyst (8 hour maximum per day)	530.73	542.88	551.02
Half day per technician/analyst (4 hour maximum per day)	318.44	325.73	330.62
6 hour block – ad hoc technical support pre-paid	700.56	716.60	727.35
24 hour block of ad hoc technical support-pre paid	2,547.50	2,605.84	2,644.93
Hourly rate – ad hoc billed in arrears			126.88

SAN DIEGO COUNTY OFFICE OF EDUCATION
TECHNICAL SERVICES - NETWORKING AND DATA CENTER OPERATIONS
FEES AND CHARGES 2021-22

	2019-20	**2020-21**	**2021-22**
RED HERRING PHISHING AWARENESS			
CALIFORNIA K12 SCHOOLS OUTSIDE SAN DIEGO COUNTY -ANNUAL AND ONE TIME CHARGES			
Subscriptions are established through local County Offices of Education based on the total FTE in each county			
One time setup fee 1-1,999 total FTE			$500.00
One time setup fee FTE 2,000 - 10,000			1,500.00
One time setup fee FTE greater than 10,000			2,500.00
Annual license per 1.0 FTE			0.50
Data Protection Annual Service Fee	0.12	0.12	0.17
	per student enrolled	per student enrolled	per student enrolled

ORACLE/PEOPLESOFT (HCM & FINANCE)	2019-20	2020-21	2021-22
HUMAN CAPITAL MANAGEMENT (HCM)*			
Vendor Maintenance	5.86*	5.99*	
Upgrades	3.08*	3.15*	
HCM New Fee			3.57**

**Fees based on PY P-2 ADA
*Fees based on Prior Year W-2s

FINANCE*			
Vendor Maintenance	1.37	1.40	
Upgrades	0.51	0.52	
Finance ERP Support			1.95

*Fees based on Prior Year P-2 ADA

SDCOE SUPPORT FEE*			
HCM	1.88	1.92	1.95
FINANCE			1.41
HCM and FINANCE	3.24	3.31	

*Fees based on Prior Year P-2 ADA

PBCS*			
PBCS			0.28

*Fees based on Prior Year P-2 ADA

PAYROLL SYSTEM

Negotiable Warrants (annual charge will be calculated based on number of Negotiable Warrants produced per previous Calendar Year).**	1.60/warrant	1.64/warrant	1.66/warrant
Request for copies of Warrants (In Excess of 3)	4.27/warrant	4.37/warrant	4.44/warrant
Request for Payroll Research and Copies of Records	104.91/hr.	107.31/hr.	108.92/hr.
Additional Operator Manual	69.58	71.17	72.24
Payroll Retraining Fee (per hour)	104.91	107.31	108.92
On Site Payroll Services (per hour)	253.70	259.51	263.41
Startup Fee	2,529.56	2,587.49	2,626.30
Reactivation Fee (within same fiscal year)	1,264.24	1,293.19	1,312.59
Wire Transfer Fee (Vendor)	32.12/transfer	32.86/transfer	33.35/transfer
W-2s/1095C - Additional copies/ reprints-unfolded	65 cents ea.	66 cents ea.	67 cents ea.
W-2s/1095C - Additional copies/ reprints-folded	91 cents ea.	93 cents ea.	94 cents ea.
W-2s/1095C - CD Replacement	53.52	54.75	55.57
Corrected 1095C Forms/TIN Corrections	5.78/form	5.91/form	6.00/form

** Fee will be waived if 98% of employees are on direct deposit each month.

PAYROLL SERVICES (Cont'd)	2019-20	2020-21	2021-22

TYPED WARRANT LIMIT FEE

There will be a $2.22 charge for each typed
warrant per typed warrant cycle in excess
of the following typed warrant limit based
on the charter's ADA.

ADA	Typed Warrant Limit	Typed Warrant Limit	Typed Warrant Limit
1 - 3,000	15	15	15
3,001 - 6,000	30	30	30
6,001 - 10,000	45	45	45
10,001 - 15,000	60	60	60
15,001 - 20,000	75	75	75
20,001 - and higher	90	90	90

LEAVE ACCOUNTING SYSTEM

	2019-20	2020-21	2021-22
Downloading Fee (per hour)	$104.91	$107.31	$108.92
Leave Retraining Fee (per hour)	104.91	107.31	108.92

RETROACTIVE PAY

	2019-20	2020-21	2021-22
Retro Reports ordered by SDCOE for Charters (per hour)	104.91	107.31	108.92

HUMAN RESOURCES/PERSONNEL AND POSITION CONTROL

	2019-20	2020-21	2021-22
HR/PCS Retraining Fee (per hour)	104.91	107.31	108.92
On Site Payroll Services (per hour)	253.70	259.51	263.41

EDUCATIONAL SERVICES

	2019-20	2020-21	2021-22
On site individual support for Curriculum, Instruction, Strategic Planning, Communications, Pupil Services, Special Education, Safe Schools and Related Services (per hour).	127.13	130.04	131.99

STATEWIDE BENEFIT CHARTER SCHOOL-FISCAL AGENT SERVICE FEE

	2019-20	2020-21	2021-22
High Tech High Statewide Benefit Charter School	4,645.88	4,752.27	4,823.56

RETIREMENT RESEARCH	2019-20	2020-21	2021-22
Special Research for Charters with STRS and PERS Retirement Corrections, Error Factors over the Allowable Limits, and W-2c and W-3c Corrections/Adjustments Returned or Processed after IRS Discovery Period	$104.91 per hour, person or form	$107.31 per hour	$108.92 per hour

RETIREMENT REPORTING
Independent Payroll Systems
(School Districts, Community Colleges and Charter Schools with their own Payroll Systems.)

	2019-20	2020-21	2021-22
Monthly File Merge, STRS and PERS	320.07	327.40	332.31
Each Replacement File	214.10	219.00	222.29
Payroll/Retirement File Testing - each File (after the third File)	746.12	763.21	774.66
Change in Independent Payroll Service Provider: Up front file testing fee or independent payroll setup and testing fee (up to three files)	2,664.43	2,725.45	2,766.33
Retirement Retraining Fee (per hour)	104.91	107.31	108.92

CHARTER STARTUP WITH SDCOE

	2019-20	2020-21	2021-22
Employees previously paid using no payroll system reconstruct employee STRS, PERS, W-2, and Employer 941 (per hour)	104.91	107.31	108.92

NOTE: Payment of Retirement Contribution

The STRS and PERS employee and employer contribution for the Charter (independent payroll district) will be charged to the charter-granting district. The charter and granting district will need to have an MOU to hold sufficient funds with the granting district to cover the contribution liability each month. Due dates: STRS - three banking days prior to the 5th and 15th, PERS - three banking days prior to the 15th and 30th. These dates may be adjusted by the County Superintendent for holidays and office schedules.

HUMAN RESOURCE SERVICES

	2019-20	2020-21	2021-22
Fingerprint Clearinghouse & Livescan Setup Fee	133.83	136.89*	138.94*
Fingerprint Clearinghouse	0.23 per P-2 ADA	0.24 per P-2 ADA	0.26 per P-2 ADA
LiveScan Rolling Fee (Dual Certification/ Clearinghouse)	27.00*	27.00*	28.00*
*Credit/Debit Card Convenience Fee (Transaction charge at time of service)	2.05	3.00	3.05

SAN DIEGO COUNTY OFFICE OF EDUCATION
BUSINESS ADVISORY AND ACCOUNTING SERVICES
FEES AND CHARGES 2021-22

FINANCIAL REPORTING	2019-20	2020-21	2021-22

Local Control Funding Formula (LCFF) by
District for P-1, P-2, Annual and Projected
Financial Data Analysis Tool
Multi-year LCFF Projection Model
Graphs for ADA/Enrollment, Income, Expenditures
Multi-year Projection
General Fund Report by Major Function
General Fund Composite
Five-year Comparison

Fees for the above services will be charged based upon the size of the district as follows:

ADA

	2019-20	2020-21	2021-22
Direct Service Districts	No Charge	No Charge	No Charge
Other Districts:			
Up to 3,000	$1,827.31	$1,869.16	$1,897.19
3,000 - 6,000	3,287.44	3,362.72	3,413.16
Over 6,000	4,566.66	4,671.24	4,741.31

COMMERCIAL WARRANTS

	2019-20	2020-21	2021-22
District Specific (Special Order)			
Commercial Warrant Stock			
Per Warrant Ordered by SDCOE	Actual Cost*	Actual Cost*	Actual Cost*
Data File Prep for Bank Reconciliation	104.91	107.31	108.92
(off-line only)	per hour	per hour	per hour

*Actual costs will be taken from the vendor invoices.

SAN DIEGO COUNTY OFFICE OF EDUCATION
INSTRUCTIONAL TELEVISION SERVICES
FEES AND CHARGES 2021-22

PERSONNEL	2019-20		2020-21		2021-22	
	SDCOE & District	Commercial	SDCOE & District	Commercial	SDCOE & District	Commercial
Producer/Director	$38.54	$74.94	$39.42	$76.66	$75.91	$113.87
Technical Director	38.54	74.94	39.42	76.66	47.46	71.19
Editor	38.54	74.94	39.42	76.66	47.46	71.19
On-Air Talent (V.O.)	Cost	Cost + 10%	Cost	Cost + 10%	Cost	Cost + 10%
Writer	38.54	74.94	39.42	76.66	47.46	71.19
Consultant	Cost	Cost + 10%	Cost	Cost + 10%	Cost	Cost + 10%
Media Production Worker	22.48	38.54	22.99	39.42	23.34	40.01
Graphic and Animation Artist	22.48	38.54	22.99	39.42	51.84	77.76
Production Assistant	22.48	38.54	22.99	39.42	23.34	40.01
Engineer	41.75	74.94	42.71	76.66	76.37	114.55
Production Secretary	26.75	38.54	27.36	39.42	27.77	40.01
Floor Director	22.48	38.54	22.99	39.42	23.34	40.01
Audio Operator/Engineer	22.48	38.54	22.99	39.42	76.37	114.55
CG Operator	22.48	38.54	22.99	39.42	23.34	40.01

LIVE EVENTS

Single Technician under 3 hours (per hour)					No Charge	94.41
Half Day Rate					263.68	377.64
Full Day Rate					527.36	755.28

MATERIALS

Mini DV	6.42	7.49	6.57	7.66	6.67	7.78
Music (needle down)	19.26	21.41	19.70	21.90	20.00	22.22
Set Pieces (as built or purchased)	Cost	Cost + 10%	Cost	Cost + 10%	Cost	Cost + 10%

FACILITIES (does not include personnel)

Studio 1 Cam	$67.11	$97.74	68.65	99.98	69.68	101.48
Studio Multicam	170.75	242.57	174.66	248.12	177.28	251.85
Edit Suite B (AB)	57.70	133.06	59.02	136.11	59.91	138.15
Teleprompter	27.09	43.58	27.71	44.58	28.12	45.24
Character Generator	27.09	43.58	27.71	44.58	28.12	45.24
Computer Graphics	27.09	43.58	27.71	44.58	28.12	45.24
Audio Booth	27.09	43.58	27.71	44.58	28.12	45.24
ITFS Transmission	175.45	238.29	179.47	243.75	182.16	247.40
Cable Air Time	175.45	238.29	179.47	243.75	182.16	247.40
Satellite Reception	88.31	125.99	90.33	128.88	91.69	130.81

SAN DIEGO COUNTY OFFICE OF EDUCATION
INSTRUCTIONAL TELEVISION SERVICES
FEES AND CHARGES 2021-22

Satellite Recording	40.04	70.65	40.96	72.27	41.57	73.35
Digital Effects	37.68	114.54	38.54	117.16	39.12	118.92
Time Code Window Dub	57.70	63.58	59.02	65.04	59.91	66.01
Digitize Video	57.70	63.58	59.02	65.04	59.91	66.01

<u>SCHEDULE FOR CONFERENCES</u>

Charge per conference					500.00	550.00

FACILITIES (does not include personnel)	2019-20		2020-21		2021-22	
	SDCOE & Districts	Commercial	SDCOE & Districts	Commercial	SDCOE & Districts	Commercial
Transmission Fees						
Mount Miguel	$576.85/day	$1,147.40/day	$590.06/day	$1,173.68/day	$598.91/day	$1,191.29/day
	383.52/half day	767.04/half day	392.30/half day	784.61/half day	398.18/half day	759.84/half day
Point to Point	383.52/day	767.04/day	392.30/day	784.61/day	398.18/half day	759.84/half day
	228.02/half day	458.81/half day	233.24/half day	469.32/half day	236.74/half day	476.36/half day
Computer Animation	36.50	57.70	37.34	59.02	37.90	59.91
Webcast Services						
Setup Fee	210.77	416.84	215.60	426.39	218.83	432.78
Hourly Rate	104.79	210.77	107.19	215.60	108.80	218.83

MULTI-PRESENCE VIDEO BRIDGE SERVICES

	PER HOUR		PER HOUR		PER HOUR	
	Educational	Commercial	Educational	Commercial	Educational	Commercial
Basic Video Bridge	75.36	123.65	77.09	126.48	78.24	128.37
Each Single ISDN Site Connected	75.36	123.65	77.09	126.48	78.24	128.37
JRRTC Connectivity Costs (local videoconference only)	75.36	123.65	77.09	126.48	78.24	128.37
ISDN Line Charges	Cost	Cost + 20%	Cost	Cost + 20%	Cost	Cost + 20%
Custom Videoconference Setup (per hour installation, setup, diagnostic and testing prior to videoconference, for interface with c-u-see-me, 384 ISDN, IPTV, etc.)	75.36	123.65	77.09	126.48	78.24	128.37

DUPLICATIONS (includes tape stock)	SDCOE & Districts	Commercial	SDCOE & Districts	Commercial	SDCOE & Districts	Commercial
Digitizing (per hour)	57.70	63.58	59.02	65.04	59.91	66.01
DVD	15.31	38.86	15.66	39.75	15.90	40.35

MULTI-PRESENCE	**2018-19**		**2019-20**		**2020-21**	
VIDEO BRIDGE SERVICES						
	PER HOUR		**PER HOUR**		**PER HOUR**	
	Educational	**Commercial**	**Educational**	**Commercial**	**Educationa**	**Commercial**
CD AUTHORING & PRODUCTION						
CD Business Card Authoring						
	Price: $697.01		**Price: $712.97**		**Price: $723.66**	

Description:
- Programming CD Business Card Master for Auto run CD
- Creation of Splash Screen - customer supplies logo
- Flash Splash pages
- Creation of five Kiosk pages
- Digitizing of Video - 10 minutes worth
- Link to your website
- Link to PDFs running from CD
- Links to install Media Player or Adobe Acrobat Reader
- Includes 8-hour Programming/Graphic Design

These prices are based on the assumption that the logo, video and PDFs will be supplied. We can create whatever is needed, but it is not included in this price. Hourly rate $79.60/hr.

OTHER SERVICES

	2019-20		**2020-21**		**2021-22**	
	SDCOE &	**Commercial**	**SDCOE &**	**Commercial**	**SDCOE &**	**Commercial**
	District		**District**		**District**	
Mileage	0.540	0.000	0.55	0.00	0.56	0.00
Shipping	Cost	Cost	Cost	Cost	Cost	Cost

All rates are per hour except for cost of videotape, music, and mileage unless otherwise noted.

PROGRAM NAME	UNIT BASE FOR CHARGE	NOTES	2019-20	2020-21	2021-22
OUTDOOR SCHOOL PROGRAM					
5-day Program	Per student	*	$330.00	$337.56	$335.00
4-day Program	Per student	(3) *	280.00	286.41	285.00
Classroom Teachers-Food Serv Ops	Per Teacher/Per Day				
Insurance	Per Student/Per Day	(1)			

Discounts 5-day Program

*Equity Credit: $90 discount multiplied by the percentage of students who have been identified as socioeconomically disadvantaged, as reported to the CDE, will be applied to the final invoice.

*Introductory Credit: $10 credit per full fee student.

*Three Year "Discount" Contract: Locks in Base Fee and Equity Credits for three years and adds a $10 credit per full fee student.

Two Year "Fee Lock" Contract: Locks in Base Fee and Equity Credits for two years.

September Rates: $325.00 per student. Other discounts may be combined.

October thru December Rates: $330.00 per student. Other discounts may be combined.

Does not apply to out of county schools, private schools, or non-school groups.

Discounts 4-day Program

*Equity Credit: $78 discount multiplied by the percentage of students who have been identified as socioeconomically disadvantaged, as reported to the CDE, will be applied to the final invoice.

*Introductory Credit: $8 credit per full fee student.

*Three Year "Discount" Contract: Locks in Base Fee and Equity Credits for three years and adds an $8 credit per full fee student.

Two Year "Fee Lock" Contract: Locks in Base Fee and Equity Credits for two years.

September Rates: $275.00 per student. Other discounts may be combined.

October thru December Rates: $280.00 per student. Other discounts may be combined.

Does not apply to out of county schools, private schools, or non-school groups.

OUTREACH PROGRAMS					
Marine Science Floating Lab	Per Morning Trip		730.00	750.00	750.00
Marine Science Floating Lab	Per Afternoon/Twilight Trip		690.00	710.00	710.00
Splash Science Mobile Lab	Per Day	(8)	740.00	750.00	750.00
Green Machine Mobile Classroom	Per Day	(8)	510.00	540.00	540.00
Curious Cephalopods	1 hour session				175.00
Krazy Kelp Forest	1 hour session				175.00
Geology Rocks!	1 hour session				175.00

ALL PROGRAMS
Visitor Meal - Food Service Operations   Per Meal/Min 3 Meals

SITE RENTAL PROGRAM	(4) (5) (7)				
One overnight - 3 meals with cabin	Per Guest		77.00	80.00	80.00
Two overnights - 5 meals with cabin	Per Guest		130.00	140.00	140.00
Three overnights - 8 meals with cabin	Per Guest		203.00	210.00	210.00

SAN DIEGO COUNTY OFFICE OF EDUCATION
OUTDOOR EDUCATION PROGRAM
FEES AND CHARGES 2021-22

Overnights - no meals with cabin	Per Guest/Per Night	(9)	55.00	58.00	58.00
Visitor Meal - Food Service Operations	Per Meal/Min 3 Meals		8.50	8.75	8.75
Kitchen access for self-prep meals	Per Scheduled Meal	(9)	190.00	195.00	195.00
Plus State Park Fee (Cuyamaca and Palomar only)	Per Guest/Per Night	(2)	3.00	3.00	3.00

SAN DIEGO COUNTY OFFICE OF EDUCATION
OUTDOOR EDUCATION PROGRAM
FEES AND CHARGES 2021-22

PROGRAM NAME	UNIT BASE FOR CHARGE	NOTES	2019-20	2020-21	2021-22
ADDITIONAL SERVICES/FACILITIES		(4)			
Overnights (after 4 nights)	Per Guest/Per Night		$37.00	$40.00	$40.00
Camper Insurance	Per Guest/Per Day	(1)			
Day Use Fee - Outside only	Per 4 hours or Part Thereof During Regular Work Day		437.00	447.00	454.00
Facilities:		(4)			
Individual Bedroom	Per night or Part Thereof		28.00	29.00	30.00
Assembly Hall	Per Day or Part Thereof				
Assembly Hall, Craft Shop, Infirmary, Lodge, or Staff Lounge	Per Day or Part Thereof		41.00	42.00	43.00
Dining Room or Meeting Room	Per Day or Part Thereof (for day use group)		347.00	355.00	360.00
Auxiliary SDCOE Staff:		(4)			
Instructional or Summer Program Staff	Per 8 Hour Day/Per Staff Member or Part Thereof	(4) (6)	385.00	393.00	400.00
Lifeguard	Per 8 Hour Day/Per Staff Member or Part Thereof	(4) (6)	385.00	393.00	400.00
Nurse	Per 8 Hour Day/Per Staff Member or Part Thereof	(4) (6)	510.00	521.00	535.00

Notes:

1. Insurance premium will be paid by Cuyamaca Outdoor School.

2. State Park fees are set by State Parks & Recreation and are subject to change.

3. 4-day programs are available on designated SDCOE holiday weeks only. Refer to your Outdoor School Schedule.

4. All accommodations and staffing are subject to availability and must be arranged in advance.

5. Minimum group sizes for 1-2 nights: 50; for more than 2 nights: 100. Smaller groups may call the Director for consideration.

6. This rate charged for up to a maximum of 8 hours per day or 40 hours per week. OT will be charged if these hours are exceeded. The availability of auxiliary staff is not guaranteed, it is highly recommended that groups bring their own staff (lifeguard must be certified).

7. The Director reserves the right to alter the above fee schedule to accommodate special staffing, group sizes, or unusual program needs.

8. Schools may request an additional TA to accompany the Splash Lab or Green Machine in lieu of the school providing a volunteer. Additional TAs are subject to availability and an additional fee of $153.00 per day/per TA. Please request at least two weeks in advance of the trip.

9. Site rental without meals is by special arrangement. Kitchen access fee includes supervision.

Juvenile Court and Community Schools	2019-20	2020-21	2021-22
HISET Test (per person)	$73.75	$75.00	$85.00
HISET Retest (per person)			
HISET Retest (per section)			
Duplicate Diploma			

EDUCATIONAL FACILITY SOLUTIONS GROUP
SERVICES (Facilities Joint Power Authority -
FACJPA

	2019-20	2020-21	2021-22
• School Facilities Support - Complete Facility Planning and Execution Service	76.42 -127.37/hr or Negotiated Rate	78.17 -130.29/hr or Negotiated Rate	79.34 -132.24/hr or Negotiated Rate
• Municipal Stormwater Group - Support for Management of District's Storm-water Program	3,348.45/Per District	3,425.13 /Per District	3189.00 /Per District
• Industrial Stormwater Group - Support for Management of District's Stormwater Pollution Prevention Program	3,217.78*/Per District Maintenance Facility	3,291.47*/Per District Maintenance Facility	3,064.55*/Per District Maintenance Facility
*Plus cost of site specific services (Effective 2017-18)			
District Outreach Consortia (DOC) Membership	2.87 Per CBEDS	2.94 Per CBEDS	2.98 Per CBEDS
Energy/Resource Conservation Support	100.84/hr or Negotiated Rate	103.15/hr or Negotiated Rate	104.70/hr or Negotiated Rate
Fees for Facility Planning Staff Services for all Districts (FACJPA Members and non-members)	77.07-128.46/ or negotiated rate	78.83-131.40/ or negotiated rate	80.01 -133.37/ or negotiated rate

HUMAN RESOURCE SERVICES

	2019-20	2020-21	2021-22
Fingerprint Clearinghouse	0.23 Per P-2 ADA	0.24 Per P-2 ADA	0.26 Per P-2 ADA
LiveScan Rolling Fee (Dual Certification/Clearinghouse)	27.00*	27.00*	28.00*
*Credit/Debit Card Convenience Fee (Transaction charge at time of service)	2.05	3.00	3.05
Human Resources District Support Services (Monthly district meetings, legal/HR professional development, unemployment insurance claims administration, special studies)	0.29 per P-2 ADA	0.30 per P-2 ADA $2,000 maximum	0.35 per P-2 ADA $4,000 maximum

SAN DIEGO COUNTY OFFICE OF EDUCATION
MISCELLANEOUS
FEES AND CHARGES 2021-22

USE OF BUILDING FACILITIES

A charge will be made for the use of County Office meeting facilities after regular working hours or on weekends. This charge is based on $.29/square foot, which is a one-cent increase over prior year due to State COLA projectio Rates are for an 8 hour day or any portion thereof. All applications for room usage will be made through the SDCC EMS or by use of the Facilities Reservation Request and Use Agreement. Maximum capacities are set by the Fire Marshal. A copy of the requestor's certificate of liability insurance must be submitted with the Room Usage Application.

Hours of operations are Monday through Friday 7:00 a.m. to 9:00 p.m., Saturday 7:30 a.m. to 3:00 p.m. (Any meeting scheduled beyond 3:00 p.m. on Saturday must be pre-approved by the County Superintendent and a charge of $113.70/hour or any part thereof will be assessed in addition to other pre-negotiated fees).

Classrooms

Room	Rate
301	$166.49
302	58.01
303	69.82
304	91.30
305	91.30
306	206.24
307	135.35
401	487.68
402	353.39
401/402	841.07
Annex B	453.30
Annex C	453.30

JRRTC

Room	Rate
208	$ 100.63
Learning Lab 1	135.72
Learning Lab 2	165.88
Learning Lab 3	165.88
Learning Lab 4	165.88
Learning Lab 1-2	301.60
Learning Lab 1-3	467.48
Learning Lab 1-4	633.36
Learning Lab 2-3	331.76
Learning Lab 2-4	467.64
Learning Lab 3-4	331.76
JComm Labs 1 & 3	348.00
JComm Labs 2 & 4	297.25
JComm Labs 1-4	645.25

SCREC

Room	Rate
Conference Room A	$71.05
Conference Room B	64.67
Conference Room C	62.93
Classroom A	106.14
Classroom B	123.54
Classroom C	106.14
Classroom A-B	229.68
Classroom B-C	229.68
Classroom A-C	335.82
SComm Labs 1 & 3	311.75
SComm Labs 2 & 4	303.92
SComm Labs 1-4	615.67

NCREC

Room	Rate
Conference Room 1	86.13
Conference Room 2	84.39
Classroom A	120.35
Classroom B	140.65
Classroom A-B	261.00
Ncomm Labs 1 & 3	362.21
Ncomm Labs 2 & 4	330.02
Ncomm Labs 1-4	765.02

NEW PROGRAM PRICING

As new programs are made available which are not anticipated by the fee schedule, the County Superintendent is authorized to set an interim rate consistent with the comparable rates in the schedule and consistent with the cost of providing the service.

AFTER HOURS SERVICES

A/V Support technician $95.00 per hour before 7:30 am and/or after 4:30 pm Wednesdays and Thursdays, and on Saturdays until 3:00 pm.
This cost represents the actual overtime cost of employee.