

SAN DIEGO COUNTY OFFICE OF EDUCATION
Personnel Commission

CLASS TITLE: CUSTODIAL WORKER

DEFINITION:

Under general supervision, maintains assigned building or school site in a clean, orderly, and safe condition.

REPRESENTATIVE DUTIES:

ESSENTIAL FUNCTIONS:

May perform any combination of the following:

Sweeps, scrubs, and vacuums carpets and floors

Dusts and polishes furniture and woodwork.

Empties and cleans waste receptacles.

Washes windows and walls.

Polishes metal work.

Maintains equipment and material used in work.

Cleans restrooms, toilets, washbowls, urinals, and sinks.

Cleans up bodily fluids.

Does room and stage set-ups.

Makes minor repairs and reports needed repairs.

Assists in moving and arranging furniture.

Acts as part of emergency response team in case of electrical, water or gas emergency.

NON-ESSENTIAL FUNCTIONS:

Performs related duties as assigned.

CREDENTIALS, CERTIFICATES, LICENSES OR OTHER REQUIREMENTS:

None

EDUCATION AND EXPERIENCE:

A combination of education, training and experience which clearly demonstrates possession of the knowledge and abilities detailed below. A typical qualifying background would include six (6) months of experience performing general custodial work, OR completion of formal custodial training.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Cleaning procedures and techniques, and safety requirements related to custodial work

ABILITY TO:

Follow oral instructions

WORKING CONDITIONS & PHYSICAL ABILITIES:

Classroom setting.

Must be able to hear and speak to exchange information; see to perform assigned duties; stand for extended periods of time; possess dexterity of hands and fingers to operate necessary equipment; kneel, reach overhead, above the shoulders and horizontally, to retrieve and store files and supplies and use cleaning materials; stoop, bend at the waist, climb; move, push and/or lift heavy objects.

DISTINGUISHING CHARACTERISTICS:

Established: 1/06

Revised:

Approved by the Personnel Commission: January 25, 2006