

SAN DIEGO COUNTY OFFICE OF EDUCATION
Personnel Commission

CLASS TITLE: **FOOD SERVICE WORKER**

DEFINITION: Under general supervision, maintains a clean kitchen area including counters, tables, appliances and floors; washes pots, pans and dishes; assists in the preparation of food for cooking and serving.

REPRESENTATIVE DUTIES:

ESSENTIAL FUNCTIONS:

Washes dishes and large pots and pans.
Loads and operates hot, steamy dishwashers.
Throws out garbage and maintains trash area.
Peels, scrapes and chops large amounts of raw vegetables.
Prepares coffee and other canned food items.
May assist in the preparation of meals.
Serves food.
Carries and lifts boxes and supplies.
Washes serving counters, tables and food containers.
Scrubs, sweeps and mops floors.
Cleans ovens, exhaust hoods, and appliances.
Unpacks and stores supplies.
Unloads delivery trucks.

NON-ESSENTIAL FUNCTIONS:

Assists with inventory and record keeping of supplies.
Performs related duties as assigned.

CREDENTIALS, CERTIFICATES, LICENSES OR OTHER REQUIREMENTS:

Must possess a Food Service Handler Certification at time of employment. Once employed, Food Services Workers must maintain required certification.

EDUCATION AND EXPERIENCE:

This is an entry-level assignment. There are no experience or education requirements.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Food and kitchen safety practices.

ABILITY TO:

Use basic kitchen utensils and cooking equipment.

Follow basic practices of kitchen safety.

Follow oral and written instructions.

Perform simple and repetitive tasks.

Maintain work pace and accuracy.

Count inventory and enter data into a supply log.

Communicate effectively with others.

Work closely and effectively with others on a team.

Establish rapport with children and adults.

WORKING CONDITIONS & PHYSICAL ABILITIES:

WORKING CONDITIONS:

Indoor, kitchen or cooking environment. Incumbents in this assignment are regularly exposed to: hazardous equipment and machinery; gas and fumes; and extremes in temperature or humidity. Assignment requires working some evenings and weekends.

PHYSICAL ABILITIES:

Must be able to hear and speak to exchange information.

See to perform assigned duties.

Stand for extended periods of time.

Possess dexterity of hands and fingers to operate necessary equipment.

Kneel, reach overhead, above the shoulders and horizontally, to retrieve and store supplies and use cleaning materials.

Twist, squat, stretch, stoop, bend at the waist, climb ladders.

Regularly move, push and/or lift boxes and supplies weighing up to 20 pounds.

Occasionally move, push and/or lift boxes and supplies weighing up to 50 pounds.

Keep hands in hot, soapy water for extended periods of time.

Established: 10/79

Revised: 9/96, 4/04, 11/05, 07/09, 3/12