

**San Diego County Office of Education
Personnel Commission**

REGISTERED NURSE

Definition: Under general supervision, oversees and maintains the day-to-day operations of the health service program at an assigned outdoor school; performs highly skilled professional nursing services and first aid care to students and staff in an outdoor education school; performs related work.

Typical Tasks: ***Essential Functions:***
Oversees and maintains the day-to-day operations of the health service program at an assigned outdoor school;
works under a doctor's standing orders to provide nursing care for sick students and staff members;
administers first aid;
cleans and maintains infirmary, medical equipment, and linens;
orders medical supplies;
keeps records;
dispenses medications;
makes safety recommendations;
contacts school nurses and parents;
Non-Essential Functions:
may be asked to supervise students detained for disciplinary reasons;
performs other duties as assigned.

Minimum Qualifications: Ability to: work in an effective and caring manner with children and adults; establish and maintain cooperative and effective working relationships with coworkers, parents and students; communicate effectively both orally and in writing. Knowledge of safety procedures. Desire to work in a residential outdoor setting.

Working Conditions and Physical Abilities: Outdoor education school.
Must be able to hear and speak to exchange information; see to perform assigned duties; sit or stand for extended periods of time; possess dexterity of hands and fingers to operate computer and other office equipment; kneel, bend at the waist, and reach overhead, above the shoulders and horizontally, to retrieve and store files and supplies; lift light objects.

Experience and Education: A combination of training and experience sufficient to demonstrate possession of the knowledge and abilities described above. Applicants must have graduated from an accredited school of nursing. Qualifying experience typically includes six months of full-time R.N. experience.

Certificates/Licenses: A current California Registered Nurse license is required and a copy must be attached to the online application. An original Registered Nurse license must be presented prior to appointment. Once employed, RNs are required to maintain their license.

Other Requirements: In order to meet the requirements of AB346(s), persons in this classification are required to obtain both a California Department of Justice and an FBI clearance prior to starting employment.

Distinguishing
Characteristics:

Registered Nurses are professional nurses who perform staff-nursing duties in the outdoor education schools of the Office of Education, San Diego County. These positions are found only at outdoor education school locations and may require remaining in school overnight as part of regular duties. This position is distinguished from that of Health Services Specialist in that although both classifications perform general health care services and first aide response, the former provides the lead health care duties in that it has responsibility for the overall functioning of the Health Services Unit.

Established: 07/72

Revised: 02/05, 11/05, 07/09, 10/10

Approved by the Personnel Commission: July 2, 1972