



2018-19

Dear Parent/Guardian:

The Lindsay Early Head Start child care center participates in the Child and Adult Care Food Program (CACFP) offered by the U.S. Department of Agriculture (USDA) and serves meals at no separate charge to all enrolled children of the **Parents-Students attending JCCS Lindsay Community School.**

All students enrolled at **Lindsay Community School** have qualified their children to participate at Lindsay Early Head Start Program with the Sponsor (SDCOE) under the Community Eligibility Provision (CEP) and/or, the Area Eligibility Provision (AEP).

If your first language is not English, you have a right to ask us for written or oral translation of these materials free of charge in your native language.

#### U.S. DEPARTMENT OF AGRICULTURE NONDISCRIMINATION STATEMENT

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD-3027), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410
- (2) Fax: 202-690-7442
- (3) E-mail: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

Note: The protected classes for the Child and Adult Care Food Program are race, color, national origin, age, sex, and disability.

If you have any questions or need assistance please contact:

<b>SDCOE-CENTER REPRESENTATIVE</b> Lucero Diaz-Kennon	<b>PHONE NUMBER</b> <b>858-571-7278</b>
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Sincerely,

**Jerry Smith**

**Food Service Program Supervisor**  
**Juvenile Court and Community Schools**  
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